



GANGADHAR MEHER UNIVERSITY

ଗଙ୍ଗାଧର ମେହେର ବିଶ୍ୱବିଦ୍ୟାଳୟ
SAMBALPUR (ODISHA)-768004

General Information/Instructions for UG (+3) e -Admission 2018-19

Availability of online application form for UG programs in the University website.

i.e., www.gmuniversity.ac.in from 14.06.2018 (Thursday)

Application Fee (Non Refundable): UG : Rs. 300/- for each Honors subject.

Last date of applying online application form: 28/06/2018 (Mid Night) (Thursday)

Last date of Submission of hard copy of the downloaded filled-in application form at the University counter or through speed post (on or before) Dt.-30/06/2018, Time 01.30PM.

How to apply on-line?

- 1. Before applying online candidates are advised to read the prospectus thoroughly and keep the instructions in mind for error free submission of application form.**
- 2. To apply online candidates are required to visit the university website www.gmuniversity.ac.in and go to Admission tab & click on “APPLY ONLINE”**
- 3. Read the instructions carefully before applying the form.**
- 4. Fill up “PERSONAL DETAILS” and then click on “NEXT” button.**
- 5. Then go for “COURSE CHOICE” and give your preferences as per your choice. Then click on “NEXT” button**
- 6. Then fill up “ACADEMIC QUALIFICATION” and click on “NEXT” button.**
- 7. Then “UPLOAD DOCUMENTS” and click on “NEXT” button.**
- 8. Then fill up the PAYMENT option details and then click on “ I Agree” before final submission of the form.**
- 9. Applicants please note that your application form submitted is for one Honors subject only. If anyone interested to apply for more than one Honors subject, they are required to fill-up separate application form for each Honors subject online & have to pay application fee separately.**

- 10. For each program (each Honors option) candidates are required to fill up an application form separately.**
- 11. After successful submission of form candidates are advised to take two downloaded copy of the online submitted application form, one for personal reference and another for sending to the University Office personally or by post.**

Postal Address:-

To

THE REGISTRAR,
G.M. UNIVERSITY, SAMBALPUR
FATAK, BUDHARAJA
SAMBALPUR, ODISHA-768004

12. The submission of hard copy of the downloaded filled-in application form with requisite document & DD of Application fee is compulsory. Mere submission of online application form without the hardcopy will not be considered for selection

N.B: The candidate is solely responsible for any wrong information/entry in the application. Any form incomplete or having wrong information is liable to be cancelled.

A. Pre-Application Requirement

- 1. The Following documents must be made ready before starting the Application process.**
- 2. Scanned copy of your recent passport size photograph in JPG/JPEG Format with maximum dimension of 150px in width & 180px in height not exceeding 300KB in size.**
- 3. Scanned copy of your signature in JPG/JPEG format not exceeding 80KB in size.**
- 4. Scanned copy of your relevant Certificates in JPG,JPEG/PDF format, as proof of eligibility and reservation/ weightage, if applicable as per the instructions given on the online application form.**
- 5. Bank Draft of Rs. 300.00. The Bank Draft has to be drawn in favour of the “Comptroller of Finance, G.M. University, Sambalpur” payable at Sambalpur.**

B. Application Process:

- 1. For Applying On-Line form, the candidate should have a valid & active Mobile Number and also have a valid & active e-mail ID.**
- 2. After making a successful form submission you will receive Login ID & password on your Mobile Phone and email ID.**
- 3. Further the applicants are advised to keep their User-ID & Password, safe & confidential for future references.**

C. Check List for Submission of Hard Copy:

- 1. The downloaded (hard copy) of the online application form duly signed by the applicant and parents/guardian**
- 2. Original Bank Draft of Rs. 300/ towards application fee**
- 3. One passport size Color photograph**
- 4. Self -attested photocopy of Certificates & Mark sheets starting from 10th (Matriculation) onwards in support of their qualification**
- 5. Self- attested Photocopy of Certificates in respect of Reservation, if any**
- 6. Self- attested Photocopy of Certificates in respect of claiming weightage, if any**

**Sd/
Registrar
GM University, Sambalpur**