

**OFFICE OF THE PRINCIPAL: GANGADHAR MEHER COLLEGE/ UNIVERSITY
SAMBALPUR**

No. 811 /

Date. 20/2/18 /

Filling up final application forms of UG Arts/Science/Commerce/BBA/B.Sc. IST (Sem-II/IV/VI) (Back/Imp) Examination 2018, P.G./MBA/MFC (Sem-II/IV) (Back/Imp) Examination 2018, & MCA (Sem-II/IV/VI) (Back/Imp) Examination 2018 will be held as per the following programme for the students of G.M. (Auto) College & University, Sambalpur. Eligible candidates are required to fill up their forms for the semester examination on the schedule dates given below on production of their HSC/CHSE/Identity card / registration Card/ admit card of previous semester examination for verification.

N.B. Students must attach a copy the mark sheet of the semester for which they are filling up of forms (for back/Imp papers) and pass out students must attach a copy of the final semester mark sheet (for improvement Exam).

FEES TO BE COLLECTED

1.	Examination fee (for Back) students only	...	300.00
2.	Examination fee (for improvement) students only		600.00
3.	Examination fee for the MBA, MCA & MFC (Back)students only	...	500.00
4.	Examination fee for the MBA, MCA & MFC (Imp)students only	...	1000.00
5.	Centre Charge	...	100.00
6.	Mark Sheet-cum-Provisional Certificate	...	50.00
7.	Certificate processing fee(Only for first time appearance in final Semester & Improvement cases)	...	100.00
8.	Cost of application form	...	5.00
9.	Late fine on the notified date	...	50.00
10.	Late fine (after notified fine date and 15 days before the commencement of examination)	...	300.00
11.	Late fine (after notified fine date and 07 days before the commencement of examination)	...	1000.00

DATE AND TIME OF FILLING-UP OF FORM

Date	Subject	Collection of Exam. Fees
06.03.2018 (without fine)	UG/PG- Arts/ B.Sc. IST (Sem- VI/IV/II) In(Room No.L.G.-1) 11.00 A.M. to 01.00 P.M.	Same day
07.03.2018 (without fine)	UG /PG-Science/ BBA (Sem- VI/IV/II) In(Room No.L.G.-1) 11.00 A.M. to 01.00 P.M.	Same day
08.03.2018 (without fine)	UG/PG-Commerce/ MCA/MBA/MFC(Sem- VI/IV/II) In(Room No.L.G.-1) 11.00 A.M. to 01.00 P.M.	Same day
09.03.2018 (with late fine of Rs.50/-)	UG Arts /Science/Commerce/BBA/B.Sc. IST/PG/MCA/MBA/MFC (Sem- VI/IV/II) In(Room No.L.G.-1) 11.00 A.M. to 01.00 P.M.	Same day

GUIDE LINE FOR FILLING UP OF FORMS FOR UG CLASSES (IMPROVEMENT/ BACK)

1. A candidate is declared to pass the semester examination, if he/she secures minimum 30% marks in every theory paper (Hons, Pass & Elective) and minimum of 40% marks in the individual practical paper and minimum of 36% in aggregate in each semester examination.
2. If a candidate secures less than 30% marks in a papers and less than 36% in aggregate he/she has to take BACK paper examination in all the papers.
3. If a candidate secures less than 30% marks in a paper(s) and secured minimum 36% in aggregate he/she has to appear only the paper(s) in which he/she secures less than 30% mark.
4. A student either failing to take a paper or failing in papers shall not be awarded distinction even if he/she subsequently fulfils the condition laid down under regulation. Further, he/she will not be included in the merit list.
5. A candidate who fails to secure marks after taking two consecutive chances as Back Paper(s) he/she shall appear in all the papers of the semester examination concerned as per the current syllabus and marks secured in the previous examination shall be Cancelled.

