



Center of Excellence

on

ODISHA CENTRE FOR GERIATRIC AND GERONTOLOGY GANGADHAR MEHER UNIVERSITY, AMRUTA VIHAR, SAMBALPUR ODISHA-768004, EMAIL: ocgg@gmuniversity.ac.in

Date: 30/11/2021

Minutes of the Meeting

An internal meeting among the PI, Co-PI, Invitees, Research team of OCGG was held on 30th November 2021 at 3:30 PM in Room No. 51, School of Chemistry, GMU. The following members were present in the meeting:


- 1 Dr. Monalisa Mohapatra, PI, OCGG, Associate Professor, Chemistry
- 2 Dr. Nibedita Nath, Co-PI, OCGG, Assistant Professor and Head, School of Anthropology
- 3 Dr. Manosmita Mahapatra, Co-PI, OCGG, Assistant Professor and Head, School of Sociology
- 4 Dr. Raghunath Satpathy, Co-PI, OCGG, Assistant Professor, School of Biotechnology
- 5 Dr. Ashoka Kumar Tarai, Co-PI, OCGG, Assistant Professor, School of Philosophy
- 6 Dr. Nirupama Sahoo, Co-PI, OCGG, Assistant Professor, School of Statistics
- 7 Dr. Kalyani Rath, Invitee, Assistant Professor, School of Anthropology
- 8 Dr. Doleswar Bhoi, Research Associate, OCGG
- 9 Pritipadma Sahu, Research Assistant, OCGG

Agenda: Discussion regarding compilation of Questionnaire for field work at Old Age-Home and SOP for field work.

Resolution: After a thorough discussion the following decision has been taken;


1. Dr. Nirupama Sahoo will finalize the interview schedule and all Co-PI will coordinate with her for addition/deletion of the question(s) of their respective portion with regarding to the repetitions of question in the questionnaire.
2. The questions of interview schedule will be arranged sequentially in the following order: Sociology, Anthropology, Psychology, Philosophy and others. The questions should be in proper sequence.
3. PI has identified and advised to incorporate questions on old-age Home, Pension Schemes and Gender issues in the questionnaire.
4. A Group Email will be created for official communication among PI, Co-PIs and Research Team of OCGG
5. A Standard Operation Procedure (SOP) for field work will be prepared by Dr. Doleswar Bhoi on the basis of the discussions made in the meeting. He will share it with Dr. Raghunath Satpathy for finalization. The SOP will be accordance with Covid-19 guide lines.
6. Rapport will be established with all Old Age Homes by visiting to the OAHs before the pilot study for smooth collection of data.
7. As the research is on Old age population. Dr. Ashoka Kumar Tarai proposed an idea to provide/give token of appreciation to the respondents. This may be in the form of kind or other services like health camp or provide medicine which can be used by all persons of the old age home.
8. The Co-PIs suggested to engage field investigators for collection of data along with research team to speed up the work.
9. The field investigators should be paid TA, DA and remuneration on daily basis. It was proposed to provide a remuneration of Rs.1000/- per day including TA - Rs.200/- and DA - Rs.300/- and per day remuneration -Rs. 500/- to each field investigator.
10. Research team of OCGG, Co-PIs and faculties of the university, who will go for data collection, should be paid TA and DA as per university norms.
11. The field investigators/Assistants will be trained properly before they are sent for field work for collection of data.
12. Dr. Nibedita Nath handed over the write up for the webpage of the OCGG to Dr. Doleswar Bhoi to share it in the group to get everyone's suggestions.
13. Dr. Manosmita Mahapatra has been given responsibility of finalization of minutes of all the meetings of OCGG.

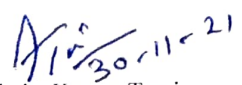
Signature of members


Dr. Monalisa Mohapatra


Dr. Nibedita Nath


Dr. Manosmita Mahapatra


Dr. Raghunath Satpathy


Dr. Ashoka Kumar Tarai


Dr. Nirupama Sahoo


Dr. Kalyani Rath


Dr. Doleswar Bhoi


Pritipadma Sahu