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Center of Excellence
on
ODISHA CENTRE FOR GERIATRIC AND GERONTOLOGY
GANGADHAR MEHER UNIVERSITY, AMRUTA VIHAR, SAMBALPUR
ODISHA-768004, EMAIL: ocgg@gmuniversity.ac.in

Date: 22/12 /2021

Minutes of the Meeting

An internal meeting among the PI, Co-PI, Invitees, Research team of OCGG was held on 22th December 2021 at 4:30 PM through online Google meet. The following members were present in the meeting:

- 1 Prof. Atanu Kumar Pati, Invitee, Former Vice Chancellor of GMU
- 2 Dr. Monalisa Mohapatra, PI, OCGG, Associate Professor, Chemistry
- 3 Dr. Nibedita Nath, Co-PI, OCGG, Assistant Professor and Head, School of Anthropology
- 4 Dr. Manosmita Mahapatra, Co-PI, OCGG, Assistant Professor and Head, School of Sociology
- 5 Dr. Raghunath Satpathy, Co-PI, OCGG, Assistant Professor, School of Biotechnology
- 6 Dr. Ashoka Kumar Tarai, Co-PI, OCGG, Assistant Professor, School of Philosophy
- 7 Dr. Nirupama Sahoo, Co-PI, OCGG, Assistant Professor, School of Statistics
- 8 Dr. Doleswar Bhoi, Research Associate, OCGG
- 9 Pritipadma Sahu, Research Assistant, OCGG

Agenda: Discussion of SOP, Questionnaire and Pilot study with Prof. Atanu Kumar Pati Sir

Resolution: After a thorough discussion the following decision has been taken;

Prof. Atanu Kumar Pati gave some important and valuable suggestions regarding SOP questionnaire and the pilot survey.

- Prof. Pati also suggested few changes in the SOP for field work.
- He suggested to use voice recorder at the time of interview of respondents during the field work so that the recorded voice can be transcribed and translated later on for better analysis .
- The picture should be taken at the field on the arrival and send it to the Head Quarter. The picture should bear the date and time.
- Most of the respondents may not know English, therefore the questionnaire should be translated to local language i.e. Odia and it should be asked in Odia.
- The time should be noted while using the instruments like Glucometer, Sphygmomanometer for noting down the blood sugar and Blood Pressure of the respondents as the reading varies as per time.
- In case of use of any standard questionnaire from any sources, the source should be mentioned in the questionnaire.
- Permission should also be taken from the concerned person or organization.
- The questions or any standard questionnaire available in open sources like Google may not require any prior permission from the concerned authority/Institutions.
- Before conducting pilot study the Institute must take permission from the concerned authority of the district (Collector or other) or of the study area through proper channel.

Signature of members

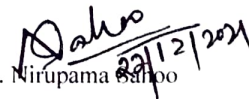

Dr. Monalisa Mohapatra

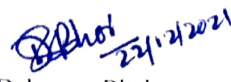

Dr. Nibedita Nath

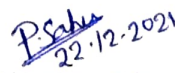

Dr. Manosmita Mahapatra


Dr. Raghunath Satpathy


Dr. Ashoka Kumar Tarai


Dr. Nirupama Sahoo


Dr. Doleswar Bhoi


Pritipadma Sahu