



OFFICE OF THE DIRECTOR IQAC

GANGADHAR MEHER UNIVERSITY

Amruta Vihar, Sambalpur – 768004 (Odisha)



Minutes of the Meeting

Proceeding of the Meeting held on 22.07.2026 at 3.30 P.M. of Ranking Cell at office of the Director, IQAC.

A meeting was held in the IQAC Director Room on 22nd July 2026 of University Ranking Cell regarding Annual Quality Assurance Report (AQAR) submission after 1st cycle of NAAC, upcoming Academic Audit by HED, Odisha and strategy of different rankings of the University. The meeting was chaired by the Director, IQAC in presence of the following members:

1. Dr. Raghunath Satpathy, Assistant Professor
2. Dr. Atula Ku. Pradhan, Assistant Professor
3. Dr. Chandan Sahu, Research Officer
4. Mr. Nilamadhav Pradhan, SWO
5. Smt. Sweta Dhar, Technical Assistant, IQAC

The following resolutions were taken in the meeting:

1. Reports of all events and related data of different Schools, Cells & Centres, Hostels, Sections and University to be submitted to IQAC in the prescribed format (both soft copy and hard copy duly sealed & signed) within 07 (seven) days of the program.
2. Steps to be taken for saving the huge data of NAAC and IQAC.
3. Initiatives to be taken for organising seminars, workshops and training programs by the IQAC.
4. There is a need in continuous improvement of IQAC. Initiative can be taken for distribution of awards for Best Researcher (Teacher/ Student) and Best Teacher etc.
5. Science Schools to be instructed to label their equipment and instruments.
6. A project stock register to be present in each school.
7. Cells and Centres are to regularly maintain their minutes/ proceedings of meetings and submit a copy to IQAC including the action taken and outcomes.

8. School level IQAC coordinators will be responsible for the submission of any report or data in the IQAC office and further, data collection according to AQAR format by NAAC which will be conveyed in the next IQAC School coordinator meeting will also be done by the IQAC School Coordinator.
9. Necessary steps to be taken for the improvement in NAAC Criteria-7 and Criteria-3 of NAAC.
10. MoUs of the University to be functionalized and action taken and outcome report to be made available.

M.M.S. 22/7/26

DIRECTOR, IQAC

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Gangadhar Meher University
Sambalpur

Copy to: PA to VC/ PGC/ PA to Registrar/ Dy Registrar (I/c)/ Person Concerned/ All HoDs & Coordinators of Schools/ IQAC School Coordinators/ Heads of all Cells & Centers/ Chief Warden/ Hostel Wardens/ CoF/ CoE/ All Heads of Sections/ System Manager Cell for information and necessary action.

M.M.S. 22/7/26

DIRECTOR, IQAC

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