

GANGADHAR MEHER UNIVERSITY,
AMRUTA VIHAR, SAMBALPUR, ODISHA



No 4571 /GMU/

Date: 12/10/2025

NOTICE

This is for information of all students that ST&SC and MBC Welfare department is inviting applications from eligible ST, SC, OBC/SEBC, EBC students under "**Fresh (New Registration) and Renewal**" category of Post-Matric Scholarship scheme for the year 2025-26 in Odisha State Scholarship Portal (OSSP). Applicants are advised to go through the advertisement before applying for the scholarship.

As per the directives of Govt. of India, all applicants (both fresh and renewal) are required to generate **One Time Registration (OTR) Number in National Scholarship Portal (NSP)** prior to applying in OSSP. The step by step guidelines for OTR generation is attached below.

URL of NSP: <https://scholarships.gov.in/>

The applicants are required to deposit the duly filled form in the prescribed format (Annexure-I or Annexure-II, whichever applicable) at the scholarship section without waiting till the last date to avoid last minute rush; otherwise their applications will not be forwarded to the next level. Ph.D. students applying under this scholarship scheme are required to submit a copy of fee receipt of the current academic year along with the duly filled form.

URL of OSSP: <https://scholarship.odisha.gov.in/>

Besides, all the applicants (Both Fresh & Renewal) are advised to check their application status regularly. In case the application is reverted back to student, she/he must comply as per the remarks of reverting authority and resubmit the application in due time.

Students are advised to go through all the documents attached with this notice. For any query, contact Scholarship section of the university.

Memo No 4572

Copy to all Notice Boards / Dean, Students Welfare / All HODs / PA to VC / PA to Registrar / Dy Registrar / System Manager Cell / Dibyangjan Cell / DA, Scholarship for information and necessary action.

REGISTRAR
Date 12/10/2025

REGISTRAR



ଓଡ଼ିଶା ସରକାର

ଅନୁସୂଚିତ ଜନଜାତି ଓ ଅନୁସୂଚିତ ଜାତିଭନ୍ନୟନ ଏବଂ ସଂଖ୍ୟାଲଘୁ ସମ୍ପ୍ରଦାୟ ଓ ପଛୁଆ ବର୍ଗ କଲ୍ୟାଣ ବିଭାଗ

ପୋଷ୍ଟ-ମାଟ୍ରିକ୍ ଛାତ୍ରବୃତ୍ତି ଆବେଦନ

ମାଟ୍ରିକ ପରବର୍ତ୍ତୀ ଛାତ୍ରବୃତ୍ତି ପାଇବା ପାଇଁ ଯୋଗ୍ୟତା:

- ଆବେଦନକାରୀ ଯୋଗ୍ୟ ଅନୁସୂଚିତ ଜନଜାତି/ ଅନୁସୂଚିତ ଜାତି/ ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ / ସାମାଜିକ ଓ ଶିକ୍ଷା କ୍ଷେତ୍ରରେ ଅନଗ୍ରସର ବର୍ଗ/ ଆର୍ଥିକ କ୍ଷେତ୍ରରେ ଅନଗ୍ରସର ବର୍ଗର ଛାତ୍ରଛାତ୍ରୀ ହୋଇଥିବା ଆବଶ୍ୟକ ଏବଂ ସେମାନେ ଓଡ଼ିଶାର ସ୍ଥାୟୀ ବାସିନ୍ଦା ହୋଇଥିବେ ।
- ସେ ସରକାରୀ/ ସରକାରୀ ସ୍ୱୀକୃତି ପ୍ରାପ୍ତଶିକ୍ଷାନୁଷ୍ଠାନରେ General/Technical/Professional ଉଚ୍ଚଶିକ୍ଷା ପାଠ୍ୟକ୍ରମରେ ଅଧ୍ୟୟନ କରୁଥିବେ ।
- ସମସ୍ତ ସ୍ତରରୁ ପରିବାରର ବାର୍ଷିକ ଆୟ ଟ ୨,୫୦,୦୦୦ /- (ଦୁଇ ଲକ୍ଷ ପଚାଶ ହଜାର) ରୁ ଅଧିକ ହୋଇନଥିବ ।
- ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ / ସାମାଜିକ ଓ ଶିକ୍ଷା କ୍ଷେତ୍ରରେ ଅନଗ୍ରସର ବର୍ଗ/ ଆର୍ଥିକ କ୍ଷେତ୍ରରେ ଅନଗ୍ରସର ବର୍ଗର ଛାତ୍ରଛାତ୍ରୀମାନେ ପୂର୍ବ ପରୀକ୍ଷାରେ ଅତି କମରେ ୫୦% ଭାଗ ନମ୍ବର ରଖି ଉତ୍ତୀର୍ଣ୍ଣ ହୋଇଥିବେ ।
- ରାଜ୍ୟ ବାହାରେ କେବଳ ସରକାରୀ ଶିକ୍ଷାନୁଷ୍ଠାନରେ ଅଧ୍ୟୟନ କରୁଥିବା ଓଡ଼ିଶାର ବାସିନ୍ଦା ଛାତ୍ରବୃତ୍ତି ପାଇଁ ଯୋଗ୍ୟ ହେବେ ।

ନୂତନ ପଞ୍ଜୀକରଣ ଏବଂ ନୂତନ ପାଠ୍ୟକ୍ରମରେ ନବୀକରଣ କରିବାର ସମୟ ସାରଣୀ

କ୍ର.ନଂ	କାର୍ଯ୍ୟ କ୍ରମ	ତାରିଖ
୧	ଦରଖାସ୍ତ ଆବେଦନ ନିମନ୍ତେ ପୋର୍ଟାଲର ଖୋଲିବା ତାରିଖ	୨୭.୦୯.୨୦୨୫
୨	ଦରଖାସ୍ତ ଆବେଦନ କରିବା ନିମନ୍ତେ ଶେଷ ତାରିଖ	୩୦.୧୧.୨୦୨୫
୩	ଦରଖାସ୍ତଗୁଡ଼ିକ ଅନୁଷ୍ଠାନଦ୍ୱାରା ଯାଞ୍ଚ ଏବଂ ସମ୍ପୂର୍ଣ୍ଣ ଜିଲ୍ଲା ମଙ୍ଗଳ ଅଧିକାରୀଙ୍କୁ online ପ୍ରେରଣ କରିବାର ଶେଷ ତାରିଖ	୧୫.୧୨.୨୦୨୫
୪	ସମ୍ପୂର୍ଣ୍ଣ ଜିଲ୍ଲା ମଙ୍ଗଳ ଅଧିକାରୀମାନଙ୍କ ଦ୍ୱାରା ଦରଖାସ୍ତଗୁଡ଼ିକର online ମଞ୍ଜୁରୀ କରିବାର ଶେଷ ତାରିଖ	୩୧.୦୧.୨୦୨୬

ପଞ୍ଜୀକରଣ ଏବଂ ନବୀକରଣ <http://www.scholarship.odisha.gov.in> URL ରେ କରିବେ

ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କ ପାଇଁ ଗୁରୁତ୍ୱପୂର୍ଣ୍ଣ ନିର୍ଦ୍ଦେଶାବଳୀ:

1. ଛାତ୍ରଛାତ୍ରୀମାନେ ପଞ୍ଜୀକରଣର ସମ୍ପୂର୍ଣ୍ଣ ପ୍ରକ୍ରିୟା ODISHA STATE SCHOLARSHIP PORTAL (OSSP) ରେ "HOW TO APPLY" ବିଭାଗରେ ଜାଣିପାରିବେ ।
2. OTP ମାଧ୍ୟମରେ ଆଧାର ପ୍ରାମାଣିକରଣ ହୋଇ ID ସୃଷ୍ଟି ହେବ, ତେଣୁ ଛାତ୍ରଛାତ୍ରୀମାନେ OTP ପାଇବା ପାଇଁ ସେମାନଙ୍କ ଆଧାର ନିଜର ସକ୍ରିୟ ଥିବା ମୋବାଇଲ ନମ୍ବର ସହିତ ସଂଯୁକ୍ତ ହୋଇଥିବା ଆବଶ୍ୟକ ।
3. ଭାରତ ସରକାରଙ୍କ ନିର୍ଦ୍ଦେଶ ଅନୁଯାୟୀ, ସମସ୍ତ ଯୋଗ୍ୟ ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କୁ ୨୦୨୫-୨୬ ବର୍ଷରୁ "ଓଡ଼ିଶା ରାଜ୍ୟ ଛାତ୍ରବୃତ୍ତି ପୋର୍ଟାଲ" (OSSP) ଅର୍ଥାତ୍ scholarship.odisha.gov.in ରେ ଅନଲାଇନ ଛାତ୍ରବୃତ୍ତି ଆବେଦନ କରିବା ପୂର୍ବରୁ NSP ଅର୍ଥାତ୍ scholarships.gov.in ରୁ ଯାଇ ଏକକାଳୀନ ପଞ୍ଜୀକରଣ ନମ୍ବର (OTR) ସୃଷ୍ଟି କରିବା ବ୍ୟବସ୍ଥାକର ଅଟେ । ଏହାର ସମ୍ପୂର୍ଣ୍ଣ ପ୍ରକ୍ରିୟା OSSPର ଡୋମେନ୍ ପେଜରେ ପ୍ରଦାନ କରାଯାଇଛି ।
4. NSP ରୁ OTR ପାଇବା ପରେ OSSP ରେ ହିଁ ଛାତ୍ରବୃତ୍ତି ଆବେଦନ କରାଯିବ । ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କୁ NSP ରେ କୌଣସି ଆବେଦନ ନକରିବାକୁ ପରାମର୍ଶ ଦିଆଯାଇଛି ।
5. ଛାତ୍ରବୃତ୍ତି ରାଶି କେବଳ ଆଧାର-ସଂଯୋଜିତ ବ୍ୟାଙ୍କ ଖାତାରେ ହିଁ ପ୍ରଦାନ କରାଯିବ । ତେଣୁ, ଆବେଦନକାରୀମାନେ ନିଶ୍ଚିତ କରିବେ ଯେ ସେମାନଙ୍କର ବ୍ୟାଙ୍କ ଆକାଉଣ୍ଟ ଆଧାର ନମ୍ବର ସହିତ ସଂଯୋଜିତ ହୋଇଛି । ଛାତ୍ରବୃତ୍ତିର ଏକ ଛୋଟ ଅଂଶ (top-up) ଆବେଦନକାରୀ ଦ୍ୱାରା ପ୍ରସ୍ତୁତ ବ୍ୟାଙ୍କ-ଆକାଉଣ୍ଟରେ ପ୍ରଦାନ କରାଯିବ ।
6. ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କୁ ଆବେଦନ ପତ୍ର ଏବଂ ଅନ୍ୟାନ୍ୟ ଆବଶ୍ୟକୀୟ କାଗଜପତ୍ର ରୁଚିକର ସ୍ୱାର୍ଥକ୍ଷେପି ଦାଖଲ ନକରିବାକୁ ପରାମର୍ଶ ଦିଆଯାଇଛି । ତେଣୁ ଆବେଦନକାରୀମାନଙ୍କୁ ଅନୁରୋଧ ସେମାନେ ଆୟ, ଜାତି, ମେଟ୍ରିକ, ବ୍ୟାଙ୍କ ଆକାଉଣ୍ଟ ଇତ୍ୟାଦି ସମ୍ବନ୍ଧୀୟ ତଥ୍ୟ ସତର୍କତାର ସହିତ ପୋର୍ଟାଲରେ ପୂରଣ କରିବେ ।
7. ୧ ଫେବୃଆରୀ, ୨୦୨୦ ପରେ ଜାରି ହୋଇଥିବା ଆୟ ଏବଂ ଜାତି ପ୍ରମାଣପତ୍ର ଇ-ଡିଜିଟାଲ ପୋର୍ଟାଲ ମାଧ୍ୟମରେ ଯାଞ୍ଚ କରାଯିବ । ଛାତ୍ରଛାତ୍ରୀମାନେ ଅନଲାଇନ୍ ଆବେଦନରେ ଆୟ/ଜାତି ପ୍ରମାଣପତ୍ରର ରେଫରେନ୍ସ ନମ୍ବର (E-CAS/INC....) ଏବଂ token number ପ୍ରଦାନ କରିବେ । ଯେଉଁ ଛାତ୍ରଛାତ୍ରୀମାନେ ୧ ଫେବୃଆରୀ ୨୦୨୦ ପୂର୍ବରୁ ଜାତି ପ୍ରମାଣପତ୍ର ପାଇଛନ୍ତି ସେମାନେ ଅନଲାଇନ୍ ଆବେଦନରେ ଏହାକୁ ଅପଲୋଡ୍ କରିବେ ।
8. ନୂତନ ପଞ୍ଜୀକରଣ ଏବଂ ନୂତନ ପାଠ୍ୟକ୍ରମରେ ନବୀକରଣ ଆବେଦନରେ କେବଳ ଚଳିତ ବର୍ଷ ୨୦୨୫-୨୬ ଜିନ୍ଦା ଟା ପୂର୍ବ ଦୁଇ ବର୍ଷ ଅର୍ଥାତ୍ ୨୦୨୩-୨୪ ଏବଂ ୨୦୨୪-୨୫ ରେ ଜାରି କରାଯାଇଥିବା ଆୟ ପ୍ରମାଣପତ୍ର ହିଁ ଗ୍ରହଣ କରାଯିବ ।
9. ଛାତ୍ରଛାତ୍ରୀମାନେ ଶିକ୍ଷାଗତ ଯୋଗ୍ୟତା ହାସଲ କରିଥିବା ଚିତ୍ରରଣୀ ଏବଂ ପ୍ରମାଣପତ୍ର/ମାର୍କସିଟ୍ ସମ୍ପୂର୍ଣ୍ଣ ବିଭାଗରେ ପ୍ରଦାନ କରିବେ ।
10. ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କୁ ପରାମର୍ଶ ଦିଆଯାଇଛି ଯେ ସେମାନେ ସେମାନଙ୍କର ଡିଜିଟାଲ ବ୍ୟବହାର କରୁ ଏବଂ ସେଥିରେ ସମ୍ପୂର୍ଣ୍ଣ ବୋର୍ଡ/ବିଶ୍ୱବିଦ୍ୟାଳୟରୁ ମାର୍କ-ସିଟ୍/ସାର୍ଟିଫିକେଟ୍ ଇଡି ଶିକ୍ଷାଗତ ତତ୍ତ୍ୱମେଘ ରଖନ୍ତୁ । ଛାତ୍ରଛାତ୍ରୀମାନେ OSSPରେ ଡିଜିଟାଲ ସୁବିଧା ବ୍ୟବହାର କରି ସେମାନଙ୍କର ଛାତ୍ରବୃତ୍ତି ଆବେଦନରେ ଆବଶ୍ୟକ ଶିକ୍ଷାଗତ ତତ୍ତ୍ୱମେଘ ଆଣିପାରିବେ ।
11. ରାଜ୍ୟ ବାହାରେ ପଢୁଥିବା ଛାତ୍ରଛାତ୍ରୀମାନେ ନିର୍ଦ୍ଧାରିତ ଫର୍ମାଟରେ (ଫର୍ମ ଇଭଲନ୍ ପୃଷ୍ଠାରେ ପ୍ରଦାନ କରାଯାଇଛି) ଅନୁଷ୍ଠାନ ପୁଷ୍ପ/କର୍ତ୍ତୃପକ୍ଷଙ୍କ ଦ୍ୱାରା ସିଲ୍ ଏବଂ ସ୍ୱାକ୍ଷର ହୋଇଥିବା institution declaration form ଅପଲୋଡ୍ କରିବେ ।
12. ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କୁ ସେମାନଙ୍କର ID ଏବଂ Password ଗୋପନୀୟ ରଖିବାକୁ ଅନୁରୋଧ । ଯଦି ଆବେଦନକାରୀ ନିଜର ID ଜିନ୍ଦା password ଅନ୍ୟକୁ ଜଣାଇଲେ ଜିନ୍ଦା ସମ୍ପ୍ରାପ୍ତ କଲେ, ଯଦି ବୃତ୍ତି ରାଶିରେ କୌଣସି ଭୁଲ ପଡ଼ିବ ତୁ ଏ ବା କୌଣସି ପ୍ରକାରର ଚଷକତା ତୁ ଏ ସେଥିପାଇଁ ସମ୍ପୂର୍ଣ୍ଣ ଆବେଦନକାରୀ ଦାୟୀ ରହିବେ ।



ONE TIME REGISTRATION (OTR) IN NATIONAL SCHOLARSHIP PORTAL (NSP)

A step by step guide

One-Time Registration (OTR) on National Scholarship Portal (NSP)

- All applicants (both fresh and renewal) under Centrally Sponsored Scholarship Schemes are required to generate One Time Registration (OTR) number in National Scholarship Portal (NSP) prior to their application in State Portal from AY 2025-26.
- One Time Registration (OTR) is a unique 14-digit number issued based on the Aadhaar
- OTR generated once will remain valid throughout the academic career of student

Prerequisites for generating OTR

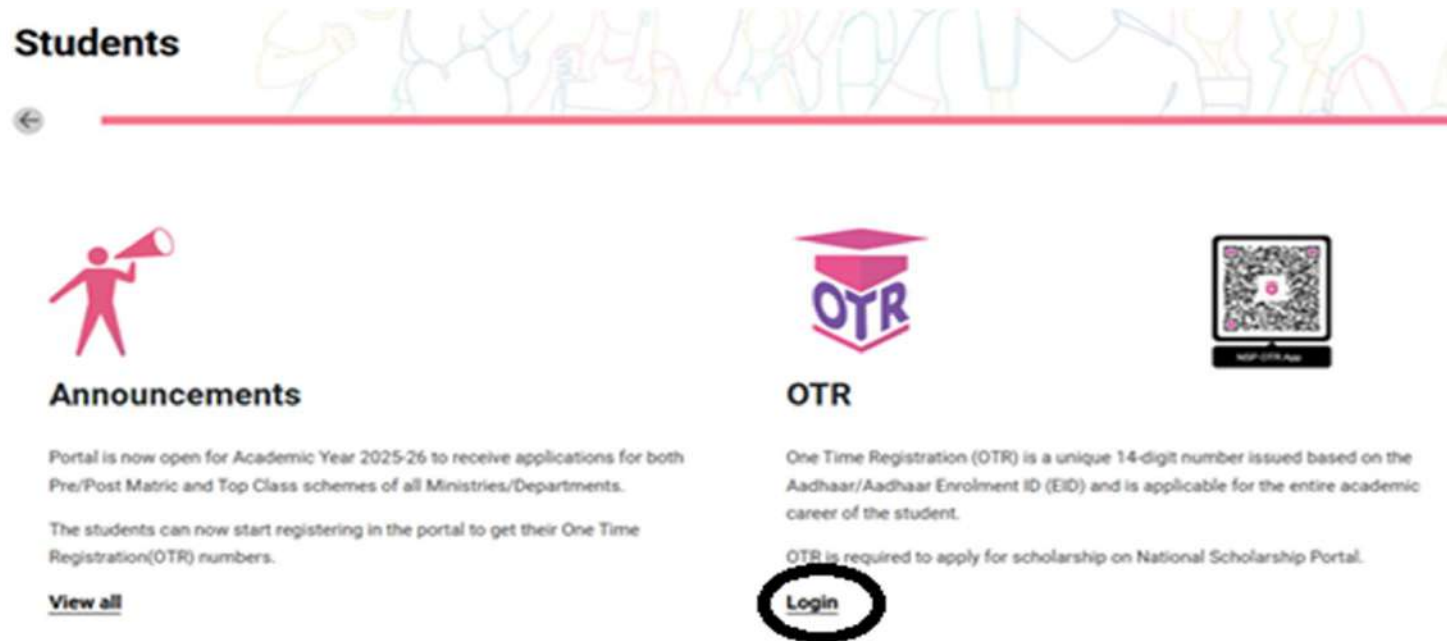
- An active mobile number for registration in NSP
- Aadhaar number of student with an operative mobile linked with Aadhaar (to receive OTP)
- Physical presence of student to perform biometric based Aadhaar authentication

OTR Generation: Two Steps

- **Step 1:** Registration in NSP & generation of Reference Number through web portal
- **Step 2:** Face Authentication to get OTR through NSP OTR App (android mobile app)
- Student/ parent can generate OTR for student using android mobile phone
- Both Step 1 and Step 2 can also be done through Common Service Centres (CSCs) on payment of Rs. 30/-.

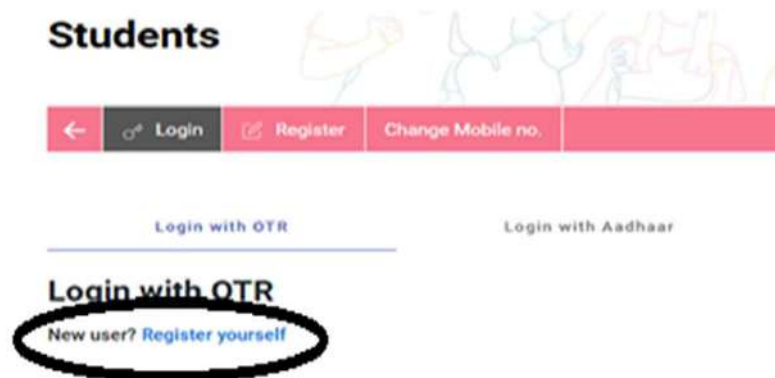
Step 1 - Generation of Reference Number

- **Visit the NSP Portal:**
 - Open the browser and go to **scholarships.gov.in**
 - Go to the Student section and click on **One Time Registration (OTR)** OTR login



Step 1 - Generation of Reference Number

- **Start new registration:**
 - Click **New user? Register Yourself**



Step 1 - Generation of Reference Number

- Register by following the process

Register

Already have an account? [Login](#)



- Enter an active mobile number, verify with the OTP, and fill in the CAPTCHA.
- Provide Aadhaar number and the OTP sent to the mobile number linked to Aadhaar. If OTP is not received, then check if mobile number is active and linked with Aadhaar.
- Confirm the e-KYC details populated in page and add additional required information.
- Click on Finish

Step 1 - Generation of Reference Number

- Upon successful registration a **reference number** will be generated and sent to the **registered mobile**.

You have successfully generated the reference and your
reference number is:

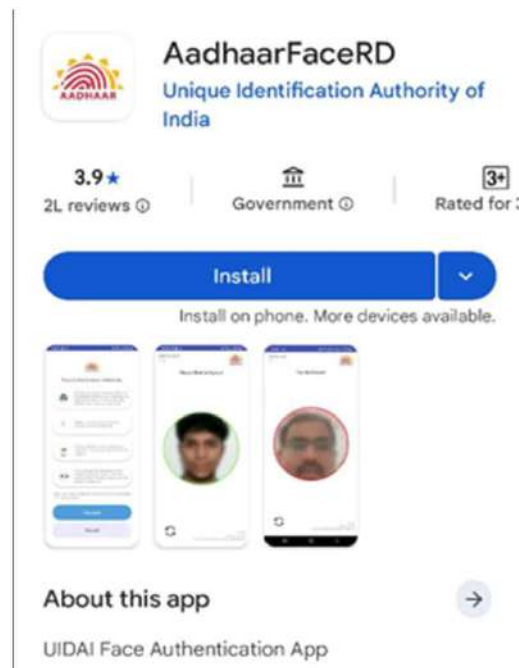
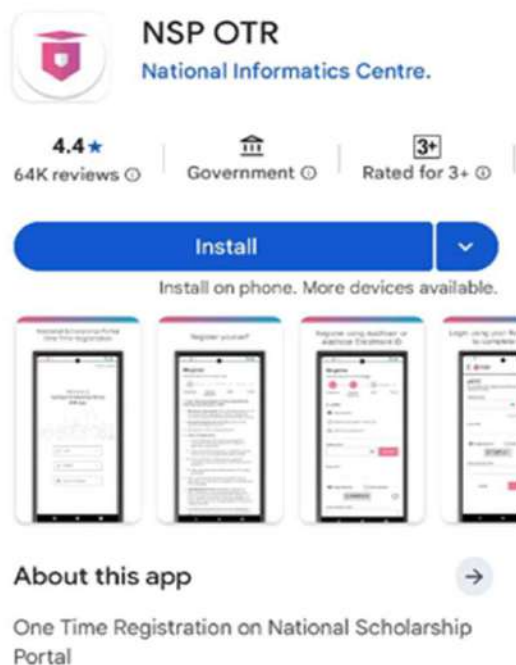
R25-

Kindly download the NSP OTR mobile app and complete your
face authentication for generating OTR.



Step 2 - Generation of One-time Registration (OTR) Number

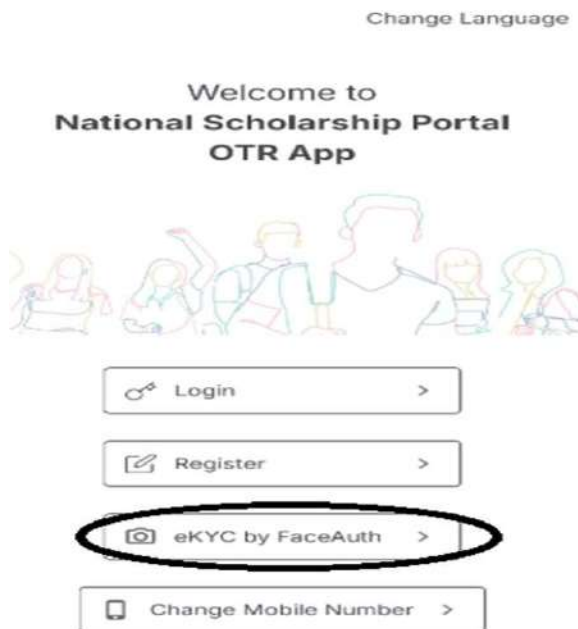
- **Install Apps:**
 - Download and install NSP OTR and Aadhaar Face RD from the Google Play Store on Android mobile



Step 2 - Generation of One-time Registration (OTR) Number

- **Complete Face Authentication:**

- Open the NSP OTR app and select **eKYC by FaceAuth**



- Enter the reference number and OTP received on the registered mobile.

The screenshot shows the 'eKYC' login screen. At the top, the NSP logo is visible. The heading 'eKYC' is followed by the instruction 'To complete eKYC please login with your temporary reference number'. There is a text input field for 'Reference No*' with a 'Send OTP' button to its right. Below the input field is a link for 'Forgot Reference Number'. Further down is another text input field for 'Enter OTP*'. At the bottom, there are two buttons: 'Cancel' and 'Next'.

Step 2 - Generation of One-time Registration (OTR) Number

- Review your Aadhaar details and click Proceed for Face Authentication:



The screenshot displays the NSP (National Service Portal) interface. At the top, there are logos for the Government of India and NSP, along with a yellow circular button containing a right-pointing arrow. Below this is the heading "Profile Details" underlined. A green rectangular box highlights a portion of the profile information. Below this, a grey box displays "Reference No.:- R25-". Further down, the profile details are listed in two columns: "Date of Birth" (10-05-1982), "Gender" (Female), "Aadhaar Number" (xxxxxxx6571), and "Aadhaar Holder" (Self). Below these, it states "eKYC-Face Auth" (Not Verified). At the bottom, a red button labeled "Proceed for Face Authentication" is circled in green.

Date of Birth	Gender
10-05-1982	Female
Aadhaar Number	Aadhaar Holder
xxxxxxx6571	Self
eKYC-Face Auth	
Not Verified	

Proceed for Face Authentication

Step 2 - Generation of One-time Registration (OTR) Number

- Face authentication advisories box will appear on screen



- Tick the advisories checkbox and click “Proceed”.

Step 2 - Generation of One-time Registration (OTR) Number

- Then the student's face has to be close to the camera and on his/her blinking the eye, photo gets captured for face authentication.

Aadhaar Auth
v1.2.0



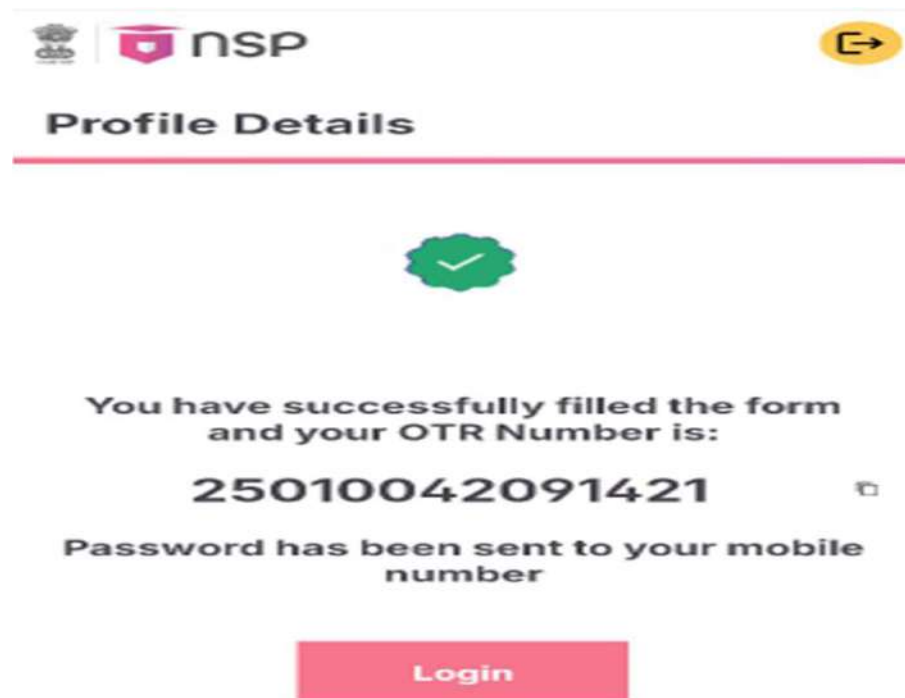
Please Blink to Capture



Step 2 - Generation of One-time Registration (OTR) Number

- Receive OTR Number

On successful face authentication the **OTR number** will be displayed in the app and will also be sent to registered mobile number.



Step 2 - Generation of One-time Registration (OTR) Number

- If face-authentication fails:
 - Allow camera permissions and clean camera lens
 - Check for good lighting and steady internet
 - Ensure Aadhaar Biometric Lock status is “Unlocked” for authentication of Aadhar. To check status, please refer to the link: <https://resident.uidai.gov.in/bio-lock>
- Any student, particularly visually challenged students, facing difficulty in face-authentication through mobile app may complete the OTR process through CSCs by utilizing the fingerprint mode of biometric authentication.

Step 2 - Generation of One-time Registration (OTR) Number

- Retrieve OTR Number

If OTR is inadvertently misplaced, the **Know your OTR** (on clicking on **Login with OTR** and then '**Forgot OTR**') option can be used to retrieve the OTR number.

Know Your OTR/Reference no.

Aadhaar No.*

Enter OTP *

☒ Image Captcha

☐ Audio Captcha

HOYVRN



Enter Captcha Code*

[Cancel](#)

[Submit](#)



Scholarship application is to be made ONLY in OSSP by providing OTR. Students are advised not to make any application in NSP as this will lead to duplication and rejection of scholarship application.

**GANGADHAR MEHER UNIVERSITY,
AMRUTA VIHAR, SAMBALPUR, ODISHA**



**Applicant Details for Post-Matric Scholarship (2025-26) under
ST&SC and MBC Welfare Department
(For New and Renew in New Course Category)**

Name of the student (IN BLOCK LETTERS):	
Application No:	
Mobile No.	
University Roll No:	
Course	
Stream	Science/Commerce/Arts (Strike out, which is not applicable)
Residential Status	Hosteller/Day Scholar (Strike out, which is not applicable)
Signature of the Student	Signature of HOD with Seal

For Hosteller Only:

Date of Admission in Hostel during the Academic Year 2025-26: ____/____/2025	Signature of Warden with Seal
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**GANGADHAR MEHER UNIVERSITY,
AMRUTA VIHAR, SAMBALPUR, ODISHA**



**Applicant Details for Post-Matric Scholarship (2025-26) under
ST&SC and MBC Welfare Department
(For Renew in Same Course Category)**

Name of the student (IN BLOCK LETTERS):	
Application No:	
Mobile No.	
University Roll No:	
Course	
Stream	Science/Commerce/Arts (Strike out, which is not applicable)
Residential Status	Hosteller/Day Scholar (Strike out, which is not applicable)
Attendance Information (2024-25)	No. of Instructional Days: In Figures : In words :
	No. of Days attended: In Figures : In words :
Signature of the Student	Signature of HOD with Seal

For Hosteller Only:

Date of Admission in Hostel during the Academic Year 2025-26: ____/____/2025	Signature of Warden with Seal
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