

**GANGADHAR MEHER UNIVERSITY, SAMBALPUR**  
**School of History**

**QUOTATION CALL NOTICE**

**No. 179/Date: 09.08.2023**

Quotations in sealed cover from reputed firms are invited by the office of the undersigned for purchase of different equipment for OURIIP Project (22SF/HS/066) of School of History through speed post/courier/by hand. Quotations received after due date and time will not be taken into consideration. The quotations will be opened at 11.00 A.M. on 17.08.2023 in presence of the Members of the Purchase Committee of School of History and the quotationers or their authorized representatives if any present at that time. The undersigned reserves the right to reject any/all quotations without assigning any reason thereof. For details, please visit the university website [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in)

Copy to PA to VC/PA to Registrar/Dy. Registrar/COF/Purchase officer/Accountant/  
/University website [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in) for wide circulation.

The details, tender form, format of agreements etc., can be downloaded from university web site [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in). Completed tenders should be submitted along with tender paper fee of Rs. 500/-.

<b>Name of the Account Holder</b>	M/S GMU ADMISSION FUND
<b>Account No.</b>	<b>520141001627645</b>
<b>Bank Name with address</b>	Union Bank of India, 54, G.M. College Road, Sambalpur, Odisha-768004
<b>IFSC Code</b>	<b>UBIN0914509</b>

The bids for the equipment mentioned in the **Annexure I (Two-Bid System)** should be submitted to “**Dr. Sasmita Rani Shasini, PI, School of History, Gangadhar Meher University, Amruta Vihar, Sambalpur, Pin-768004, Odisha**” through post or in person before the last date.

**ANY CHANGES TO THIS TENDER CALL NOTICE WILL ONLY BE NOTIFIED IN THE UNIVERSITY WEBSITE.**

**The mode of procurement unless otherwise specifically stated shall follow HED, Govt. of Odisha Guidelines and OHEPEE procurement guidelines.**

1. Last date and time for the receipt of completed tenders (Technical & Financial Bid): **16-08-2023, 05.00 pm.**
2. Date and time of opening of Technical Bids of two-bid system: **11.00 am on 17-08-2023**
3. Venue: **Office of Head, School of History, G.M. University, Amruta Vihar, Sambalpur-768004**
4. Technically qualified tenders alone will be considered for financial bid.

**EQUIPMENTS / APPARATUS**

<b><u>Sl. No.</u></b>	<b><u>Name of the Equipment</u></b>	<b><u>Specification</u></b>	<b><u>Purpose</u></b>
1	<b>Laptop</b>	Lenovo 15.6 FHD, 2-Laptop 12 <sup>th</sup> generation intel@ Core i5-1235U	For all computational work, paper writing and thesis writing
2	<b>LASER JET Printer/scanner</b>	ImageCLASS MF3010 Canon Black multifunction printer	For documentation of purchase files, test results, literature paper printing

## TENDER FORM PART-I (TECHNICAL BID)

PART-I (TECHNICAL BID) OF TENDER No.	
Last date for receipt	
Due date for opening Part –I (TECHNICAL BID)	
Bidder's Offer No	
Date:	
From: M/s	
To:	
<p>Dear Sir,</p> <p>I/We have gone through the tendering conditions pertaining to the Tender and General Conditions of Contract and Special Conditions of Contracts contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in <b>ANNEXURE V</b> of the tender document and also agree to abide by your General Conditions of all Contracts and Special Conditions of Contract contained in the ANNEXURE II of the Tender document.</p> <p>You will be at liberty to accept the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.</p> <p>I/We hereby agree to keep the price valid for your acceptance for a period of -----</p> <p>from the date of opening of Part-II (Financial bid) of the tender</p> <p>I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.</p> <p>Yours faithfully</p> <p>Stamp and Signature of the bidder</p>	

Separate sealed tenders for the following equipment are to be submitted to **Dr. Sasmita Rani Shasini, PI of Purchase Committee, School of History, Gangadhar Meher University, Amruta Vihar, Sambalpur, pin-768004, Odisha**  
(Equipment specifications)

**TECHNICAL SPECIFICATIONS AND COMPLIANCE SHEET TO BE PROVIDED BY THE BIDDER**

<b>S. No.</b>	<b>Name of the Equipment</b>	<b>Specifications</b>	<b>Complied/Not Complied</b>	<b>Deviations from tender Specifications (Explain how better this is from tender specification)</b>
1				
2				
3				
4				
5				
6				
7				
8				

**CERTIFICATE FROM THE VENDOR STATING THAT THE COMPANY HAS NOT BEEN BLACKLISTED  
BY ANY GOVERNMENT ORGANISATION**

To:

**Dr. Sasmita Rani Shasini**

**PI, Purchase Committee**

**School of History, Gangadhar Meher University, Amruta Vihar,**

**Sambalpur, Pin-768004, Odisha**

Dear Sir,

This is to certify that M/s \_\_\_\_\_ has not been blacklisted .....by any Government Organization at the time of submission of the tender document or before.

Yours faithfully,

Authorized Signatories  
(Name & Designation)

Date:

For and on behalf of M/s \_\_\_\_\_

**Note: This letter of authority should be on the Letter-Head of the manufacturing concern and should be signed by a competent person of the manufacturer.**

**MANUFACTURER'S AUTHORIZATION FORM (MAF)**

To:

**Dr. Sasmita Rani Shasini,  
PI, Purchase Committee  
School of History, Gangadhar Meher University, Amruta Vihar,  
Sambalpur, pin-768004, Odisha**

Tender Reference: \_\_\_\_\_

Dear Sir,

We \_\_\_\_\_, who are established and reputed manufacturers of \_\_\_\_\_, do hereby authorize M/s \_\_\_\_\_ (Name and address of the Agent/ Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer.

We hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the equipment and services offered against this invitation for tender offered by the above firm.

Yours faithfully,

Authorized Signatories  
(Name & Designation)

Date:

For and On behalf of M/s \_\_\_\_\_ (Name of Manufacturers)

Note: This letter of authority should be on the Letter-head of the manufacturing concern and should be signed by a competent person of the manufacturer.

**ANNEXURE-A**

**PRICE BID FORM**

To;  
**Dr. Sasmita Rani Shasini**  
**PI, Purchase Committee,**  
**School of History, Gangadhar Meher University, Amruta Vihar,**  
**Sambalpur, pin-768004, Odisha**

Dear Sir,

1. I/We ..... submitted the bid for Tender No.....  
Dated.... for "Supply of Equipment under OURIIP grant" at  
Gangadhar Meher University, Sambalpur, Odisha-768004.
2. I/We thoroughly examined and understood instructions to tenders, scope of work,  
terms & conditions of contract given in the tender document and those  
contained appendix of Terms & Conditions of contract and agree to abide by them.

I/We hereby offer to supply of Equipment at the following rates. I/We undertake that  
I/We are not entitled to claim any enhancement of rates on any account during the  
tenure of the contract.

Description of item: -

Sl. No	Name of Equipment/ Specification (Model if any )	Qty. in Unit	Unit Price in Rs.	Discount (If any)	Excise Duty/ Custom Duty (If any)	GST	Total Price in Rs.

Delivery Mode: Delivery at Gangadhar Meher University, Sambalpur, Odisha-768004 at site only.

Total bid price should be inclusive of all taxes and levies, transport, loading, unloading etc.

Warranty Period: .....

Delivery Period: ..... days

Sign of the Bidder

Date:

Name of the Bidder:-

Name of the Firm



## INFORMATION SHEET

## 1) Addressed to:

Name of Tendering Authority	<b>Dr. Sasmita Rani Shasini Principal Investigator, Purchase Committee, School of History</b>
Address	Gangadhar Meher University, Amruta Vihar, Sambalpur, Odisha-768004

## 2) Firm Details:

Name of Firm				
Name of contact person with Designation				
Registered Office Address				
Address of the Firm				
Year of Establishment				
Type of Firm	Public Limited	Private Limited	Partnership	Proprietary
Put Tick (✓) mark				
Telephone Number(s)				
Email Address/Website				
Mobile Number				
Certification/Accreditation/Affiliation if any				

- 3) The requisite tender fee amounting to ..... has been deposited through .....(Transaction ID.....)
- 4) The requisite EMD amounting to ..... has been deposited through .....(Transaction ID.....)
- 5) I/We agree to abide by all terms and conditions mentioned in form issued by the University and also the further conditions of the said notice given in the attached sheets (all the pages of which have been signed by me/us in token of acceptance of the terms mentioned therein along with stamp of the firm)

Date:

Name &amp; Seal of the Firm:

Authorized Signatory: