

**REGULATION
FOR
SELF-FINANCING COURSE**

CERTIFICATE PROGRAM IN GERIATRICS CARE



**GANGADHAR MEHER UNIVERSITY
AMRUTA VIHAR
SAMBALPUR – 768004, ODISHA, INDIA**

2021-22

COURSE OFFERED

The University offers the following skilling course entitled, "Certificate Program in Geriatrics Care" from the academic year 2021-22.

SKILL COURSE

S. No.	Course title	Intake
1.	Certificate Program in Geriatrics Care	30 per batch

The proposed Course comprises a semester with 80-100 teaching hours.

CERTIFICATE PROGRAM IN GERIATRICS CARE

Eligibility: Any candidate with a graduation degree.

Selection criteria: The admission to Certificate Program in Geriatrics Care shall be based on merit. The merit of the candidate shall be determined based on marks secured in UG examination.

Reservation of seats shall be made as per the reservation policy of the Government of Odisha.

Course fee: (i) General category: Semester-I: INR 6000.00

(ii) SC/ST category: Semester-I: INR 3000.00

(iii) Physically Challenged Candidates are required to pay a Processing Fee of INR 1000.00 only.

- Fee once paid shall not be refunded.
- No Hostel Accommodation will be provided to the students of this program.
- No library card shall be issued to the students of this program.

General Rules:

Attendance Requirements:

Students are required to attend all lectures, tutorials, and field studies arranged for them.

A student shall be deemed to have pursued a regular course of study provided that he/she has attended at least 75% of the classes held and has fulfilled other program requirements, such as class tests/continuous assessment tests/sessional tests, assignments/field studies as prescribed by the School(s)/ Department(s) concerned.

Students who do not fulfill the attendance requirement will not be eligible appear at the semester-end/final examination.

Relaxation of attendance Requirement in Special Cases:

The attendance requirement of 75% may be relaxed by 15% for those who participate in extra-curricular activities with the prior permission of the authorities concerned.

The attendance requirement of 75% may be relaxed by 15% on medical grounds. The attendance requirement will not in any case be relaxed below 60%.

Program/ Courses of Study, Syllabus, and Examination Pattern: Certificate Program in Geriatrics Care:

The syllabus and pattern of examination for the Certificate Program in Geriatrics Care shall be as follows:

There shall be one written paper comprising six credits and the following divisions.

- (i) Continuous assessment / Internal Examination – 10 Marks
- (ii) Semester-end written examination – 40 Marks of two hours duration
- (iii) Project work- 50 Marks

Any change in the syllabus and the list of recommended textbooks for the course shall be notified by the University.

EVALUATION SCHEME

A letter grade scheme shall generally be followed. For evaluating a student's performance in the course, the following 10-point grading scale shall be followed.

AWARD OF GRADE

The grade awarded to the students in any particular course/paper shall be based on his/her performance in all the tests conducted in a semester for that course/paper. The percentage of marks secured by the students in a particular course/paper shall be converted to a grade and grade point for that course/per in the manner specified in the following table after conversion into 100 marks.

Result:

To clear the course a candidate is required to pass credit course/paper of that semester with a minimum of Grade Point 4.5 in that course/paper with Grade 'P' (40% of marks) in continuous assessment and semester-end examination taken together, failing which the candidate will be marked as 'F' in that course/paper.

A candidate obtaining Grade 'F' shall be considered as a fail and will be required to reappear the course(s) / paper(s) as a back paper. The back paper examination shall be held with the normal end semester examination and students with backlogs shall clear their backlog course(s) / paper(s) along with regular students of lower semesters in the subsequent year within a period of 02 years from the date of admission.

Computation of SGPA and CGPA:

The UGC recommends the following procedure to compute the Semester Grade point average (SGPA) and Cumulative Grade Point Average (CGPA)

- (i) The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e., $SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$, where C_i is the number in the course and G_i is the grade point secured by the student in the i^{th} course
- (ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of the program, i.e., $CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$, where S_i is the SGPA of the 1^{st} Semester and C_i the total number of credits in that semester.
- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in that transcript.

To pass a program, a candidate must secure a minimum CGPA of 4.5. the conversion of CGPA to percentage of marks = $(CGPA - 0.5) \times 10$. The conversion of CGPA into Grade Letter and classification of result shall be made based on the percentage of marks in the manner specified in the following table.

RESULT CLASSIFICATION TABLE

CGPA / OGPA	Grade Letter	Grade	% of Marks after conversion	Classification of Result
≥ 9.5	O	Outstanding	≥ 90	First Class
$\geq 8.5 - < 9.5$	A+	Excellent	$\geq 80 - < 90$	
$\geq 7.5 - < 8.5$	A	Very good	$\geq 70 - < 80$	
$\geq 6.5 - < 7.5$	B+	Good	$\geq 60 - < 70$	
$\geq 5.5 - < 6.5$	B	Above average	$\geq 50 - < 60$	Second Class
$\geq 5.0 - < 5.5$	C	Average	$\geq 45 - < 50$	
$\geq 4.5 - < 5.0$	P	Pass	$\geq 40 - < 45$	Third Class
Below 4.5	F	Fail	< 40	Fail

Issue of Grade sheet, Provisional Certificate, Award of Degree:

After the publication of the result of the Semester examination, the Controller of Examinations shall issue provisional certificate cum grade sheet after the examination as per the prescribed format to the candidate against a prescribed fee collected at the time admission/filing of the form. A degree certificate under the official seal of the university and signed by the Vice-Chancellor as per the prescribed format shall be issued to the successful students of a particular course on submission of application and fee as prescribed.

Rules of discipline and proper conduct of students:

The rules listed here shall apply to all students of the university including students of this course.

Categories of misconduct and indiscipline:

- All acts of violence and forms of coercion, such as gheraos, dharnas, and sit-ins, etc. that disrupt the normal academic and administrative functioning of the university.
- Ragging in any form
- Sexual harassment committing forgery, defacing/destroying books/ journals of the library.
- Furnishing false certificates of false information.
- Eve-teasing or disrespectful behavior with a girl student
- Arousing communal, caste, or regional feeling or disharmony among students.
- Use of abusive, defamatory, derogatory language.
- Pasting of posters of objectionable nature.
- Unauthorized occupation of the hostel rooms.
- Indulging in act of gambling
- Use of the title of the University when distributing any document other than academic work outside the University.
- Consuming dangerous drugs.

- Non-payment of fees and other dues.
- Refusal to obey the directions of officers of the University.
- Unauthorized collection of funds for any student program.
- Any other act which may be considered by the VC as an act of violation of discipline or misconduct.

PENAL MEASURES

The competent authority may impose penal measures on any student found guilty of any of the acts of indiscipline or misconduct mentioned above.

Grievance Redressal Mechanism for all Students:

All grievances within the university will be resolved through discussion and negotiations and a Grievance-Redressal mechanism. The following are some of them:

- Individual grievances may be referred to teachers in each department who will be appointed staff advisers.
- Group grievances may be resolved within the Department.
- For academic grievances of students like grade awarded in a course, students may apply in a prescribed proforma for re-addition of marks along with a fee of INR 100.00 for each paper to the Controller of Examination giving reason thereof within one month of the notification of the result.
- All grievances shall be submitted to the appropriate body within a reasonable time but not more than two weeks after the event at issue.
- The decision of the Vice-Chancellor relating to any grievance is final and binding.

Sdt

REGISTRAR

G.M. University, Sambalpur