

## COURSES OFFERED

The University offers following Part-time Language Proficiency Programmes from the academic year 2019-20

### FOREIGN LANGUAGE

Sl. No.	Courses	Intake	Duration
1.	Certificate of Proficiency in French	30 per batch	6 months
2.	Diploma in French	30 per batch	6 months

Each Course comprises approximately 50 teaching hours.

There shall be two batches in each academic year (July - December & January – May).

### CERTIFICATE OF PROFICIENCY IN FRENCH

**Eligibility:** Any candidate who has passed the Class 10+2 or equivalent examination.

**Selection criteria:** The admission to Certificate of Proficiency in any Foreign language shall be based on merit. The merit of the candidate shall be determined on the basis of marks secured in +2 / equivalent examination.

Reservation of seats shall be made as per reservation policy of Government of Odisha.

### DIPLOMA IN FRENCH

**Eligibility :** Successful completion of the certificate of Proficiency in French

**Selection criteria:** The admission to Diploma Course in any Foreign language shall be based on merit. The merit of the candidate shall be determined on the basis of marks secured in Certificate of Proficiency course.

Reservation of seats shall be made as per reservation polity of Government of Odisha.

**Application Fee :** Cost of application fee is Rs.100/- per General/OBC candidate and Rs.50/- for SC/ST candidates. There is no application fee for Physically challenged candidates.

**Course fee : (i) General category: Rs.6000/-**

**(ii) SC/ST category : Rs.6000/-**

**(iii) Physically Handicapped Candidates (PHC) are required to pay only Processing Fee of Rs.500/-**

- Fee once paid shall not be refunded.
- No Hostel Accommodation will be provided to the students of Part-time programme.
- No library card shall be issued to the students of the part-time programmes.

### **General Rules for all Part-time Programmes:**

#### **Attendance Requirements**

Students are required to attend all lectures, tutorials, language laboratory session and other programmes arranged for them.

A student shall be deemed to have pursued a regular course of study provided that he/she has attended at least 75% of the classes held and has fulfilled other programme requirements such as class tests/continuous assessment tests/sessional tests, assignments as prescribed by the School(s)/Department(s) concerned.

Students who do not fulfil the attendance requirement will not be eligible to appear for the semester-end/final examination.

#### **Relaxation of attendance Requirement in Special Cases:**

The attendance requirement of 75% may be relaxed by 15% for those who participate in extra-curricular activities with the prior permission of the authorities concerned.

The attendance requirement of 75% may be relaxed by 15% on medical grounds. The attendance requirement will not in any case be relaxed below 60%.

### **Programme / Courses of Study, Syllabus and Examination Pattern :**

The syllabus and text books for each course shall be prescribed by the University.

### **Certificate of proficiency in French :**

The syllabus and pattern of examination for certificate of Proficiency in French shall be as follows:

There shall be one written paper comprising six credits and following divisions.

- (i) Continuous assessment / Internal Examination – 20 Marks of one hour duration
- (ii) End-Term written examination – 80 Marks of three hours duration

The End-Term written paper shall consist of the following components

- (i) Grammar (all topics covered in NSF-I ( Le nouveau sans frontier 1) for the course. - 50 Marks
- (ii) English to French and French to English translation of simple sentences covering the tenses covered in the text book – 10 Marks
- (iii) Essay / Paragraph written based on the topics covering Bio-data / C.V., Introduction, University, Class, Station, City, House, Monuments, Hotel, Cinema, There etc. – 10 Marks
- (iv) A comprehension from unseen text will be given for reading and then to reply questions based on the text. – 10 Marks

**Prescribed Text Book :** NSF-I ( Le nouveau sans frontier 1) Unit I and II

**Reference Book :** Cours de langue et de civilisation francaises, by G. Mauger (Lessons 1 – 15)

### **Diploma in French**

The syllabus and pattern of examination for Diploma in French shall be as follows:

There shall be one written papers comprising six credits and following divisions.

- (i) Continuous assessment / Internal Examination – 20 Marks of one hour duration
- (ii) End-Term written examination – 80 Marks of three hours duration

The End-Term written examination of paper-I shall consist of the following components

- (i) Grammar (all topics covered in NSF-II ( Le nouveau sans frontier II) for the course - 40 Marks
- (ii) English to French and French to English translation of simple sentences covering the tenses covered in the text book – 10 Marks
- (iii) A comprehension text will be given for reading and then to reply questions based on the text. – 10 Marks
- (iv) Civilisation – 10 Marks
- (v) Essay / Paragraph written in French based on the topics covering Bio-data / C.V., Introduction, University, Class, Station, City, House, Monuments, Hotel Cinema, Theatre etc. – 10 Marks

**Prescribed Textbook :** NSF-II (Le nouveau sans frontier II) Unit- III & IV

**Reference Book :** (i) Le Francais et la vie Vol.II by G. Mauger & M. Brueziere.

(ii) Cours de langue et de civilisation francaises, by

G. Mauger (Lessons 16 – 49)

### **EVALUATION SCHEME**

A letter grade scheme shall generally be followed for all the part-time programmes in all Foreign Languages. For evaluating a student's performance in a given course, the following 10-point grading scale shall be followed.

### **AWARD OF GRADE**

The grade awarded to the students in any particular course / paper shall be based on his / her performance in all the tests conducted in a semester for that course / paper. The percentage of marks secured by the students in a

particular course / paper shall be converted to a grade and grade point for that course / per in the manner specified in the following table after conversion in to 100 marks.

**GRADE POINT TABLE**

% of Marks	Grade	Grade Letter	Grade Point
> = 90 – 100	Outstanding	O	10.0
> = 80 – < 90	Excellent	A+	9.0
> = 70 – < 80	Very good	A	8.0
> = 60 – < 70	Good	B+	7.0
> = 50 – < 60	Above average	B	6.0
> = 40 – < 50	Average	C	5.0
> = 30 – < 40	Pass	P	4.0
< 30	Fail	F	0.0
	Absent	S	0.0
	Malpractice	M	0.0

**N.B.:** Grade 'P' (30% of marks) shall be the pass grade in a Paper.

**Promotion to the next Semester :**

In the case of part-time Proficiency Programmes (in Foreign Languages) for promotion to the second semester a student must have secured at least a "P" grade in each of the individual courses in the first semester.

However, a student who is not able to take the semester-end examination of the first semester owing to accident/medical reasons / other untoward incidents will be allowed to continue in the second semester, provided he/she shall appear a make-up examination within 30 days from the commencement of the second semester in order to obtain a regular grade. Further, he/she fulfils the attendance and continuous evaluation requirements of the programme.