GANADHAR MEHER UNIVERSITY
AMRUTA VIHAR, SAMBALPUR

A meeting was held by the Academic Performance Audit monitoring committee in the office of the Chairman, P.G. Council on 14th March 2022. The following members were present in the meeting:

1. Prof. Mohin Mohammad, Chairman, PGC
2. Prof. Susanta Kumar Das, Drector, IQAC
3. Prof. Gyanaranjan Swain
4. Dr. Alekh Kumar Sutar
5. Dr. Monalisa Mohapatra
6. Dr. Bijayalaxmi Panigrahy
7. Dr. Madhumita Panda
8. Dr. Anjali Tripathy
9. Dr. Chandan Sahu

The following resolutions were taken in the meeting:

1. The supplied form for academic performance audit should be duly filled-in and the hardcopy should be submitted to the university audit monitoring committee along with all supporting documents on their visit to the Schools on 21st March 2022.

2. A presentation should also be prepared by the faculty members under the guidance of the concerned HOD clearly mentioning the vision & mission, SWOC analysis, syllabus, achievements etc. (for details please refer to the supplied form).

3. The ppt mentioned in point 2 should be presented before the university academic performance audit monitoring committee on 21st March 2022.

4. The COE section is requested to furnish all information related to 1(a) of the supplied form to all the Schools for the academic year 2020-21 on or before 16th March 2022 by 12:00 PM.

5. A Google form to be circulated among the pass-outs (UG and PG) for the batch 2020 and 2021for the information related to point 1 (d).

6. For 1(e), the data to be furnished is upon the assumption that a student, who has not taken a readmission, has discontinued his studies. Academic section is requested to furnish the information to the schools on or before 16th March, 2022 by 12 PM.

7. System manager cell is requested to furnish the departmental data regarding 4(a) on or before 16th March 2022 by 12:00 PM without fail.

8. A copy of the presentation, hardcopy and softcopy of the filled-in form etc. to be submitted to the IQAC with all supporting document in a single folder.

9. HOD's are required to assign responsibility to all the faculties and submit the responsibility chart to the committee.
10. The data to be furnished for the academic year 2020 – 21 only.
11. All document/ report related to parent-teacher meeting, mentor-mentee meeting, outreach program, webinars/ seminars/ conference/ workshop, first page of publications, project offer letter etc. should be kept in a folder both in hardcopy and softcopy form.
12. All documents mentioned in point 11 should be readily available through a hyperlink placed in the ppt for final presentation before the audit monitoring committee.
13. School-wise alumni record (even the print copy of whatsapp/ email group) etc. should be kept in readiness.
14. Each faculty should be well aware about the EBSCO (User ID: odisha_ns323168; Password: odi@ns323168#) and Scopus (Elsevier) database login details (User ID:librarygangadharuniversity@rediffmail.com; Password: Elsevier@123). The faculties are required to download at least 10 papers related to their field form the database and encourage students and research scholars to maximize their hits and download to these databases before the visit of the committee to the respective Schools. The monitoring committee may ask/ verify/ perform a mock drill related to the login during their visit.

Chairman, PGC 14.3.22

GANGADHAR MEHER UNIVERSITY
AMRUTA VIHAR, SAMBALPUR

Time Schedule for Academic Performance Audit - 2022

Time	Department/ Facility		Remark
24th March 2022			
9:00 – 10:00	Inaugural Meeting		• Welcome address by the Hon. VC • Objectives of the visit by Prof. Pati and Prof. Pani • How it is programmed by Prof. Rath • Vote of thanks by IQAC Coordinator
10:00 – 11:00	Interaction		Interaction with the VC/ Registrar/ Officers/ Website In-charge/ IQAC Director and Members
11:00 – 12:00	Visit to the Examination Section; Presentation by the CoE		Jointly
12:00 – 12:30	Visit to the IQAC Office		Jointly
	Group I	**Group II**	
12:30 – 13:00	Anthropology	Political Science	Parallel review
13:00 – 13:30	Botany	Sociology	Parallel review
LUNCH			
14:30 – 15:00	Biotechnology	Odia	Parallel review
15:00 – 15:30	Chemistry	English	Parallel review
15:30 – 16:00	Physics	Sanskrit	
16:00 – 16:30	Geography	Hindi	
16:30 – 17:00	Zoology	Education	Parallel review
17:00 – 17:30	Statistics	Psychology	Parallel review
25th March 2022			
9:00 – 9:30	Mathematics	Economics	Parallel review
9:30 – 10:00	Computer Science	Philosophy	Parallel review
10:00 – 10:30	Commerce	History	Parallel review
10:30 – 12:00	All Professional Courses	Library, Library and Information Science, NCC, NSS, Other Cells & Centers	Parallel review
12:00 – 13:30	Closing Meeting		
LUNCH			

Memo No. 1137 Date 14/03/2022

Copy to Heads of all schools/ All Co-Ordinators and OICs/ PA to VC/ PA to Registrar/ PGC/ Dy. Registrar for information and necessary action.

14/03/2022

REGISTRAR
GANGADHAR MEHER UNIVERSITY
SAMBALPUR

14/03/2022

REGISTRAR
GANGADHAR MEHER UNIVERSITY
SAMBALPUR