

TERMS AND CONDITIONS FOR DESKTOP COMPUTER

- 1) The interested bidders are advised to visit the G.M. University campus before submission of bid, to identify the locations for installation of DESKTOP (COMPUTER) and study the tender document carefully.
- 2) The sealed tender will be received through Registered Post/ Speed Post up to 3.00 p.m of 31.08.2018. The bids sent through any other means shall not be acceptable. The bids will not be accepted beyond the scheduled date and time.
- 3) The quoted price shall remain valid for a period of one year from the date of submission of bid.
- 4) The authorized representative (only one person per bidder) will be permitted to remain present at the venue of opening of Bids.
- 5) The installed items should be new and free of defects, and cover warranty period of minimum one year.
- 6) All bids submitted can be rejected by the competent authority without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder on account of such rejection.
- 7) The GMU may cancel or modify the tender document by issuing an corrigendum/addendum before due date of opening of tender it will be notified only in the **University Website** .
- 8) The tender papers are required to be submitted in two bid systems i.e Cover - I "Technical Bid" and Cover-II "Financial Bid" and both the bids should be put into a sealed cover superscribed as, "**TENDER FOR DESKTOP (COMPUTER) "GMU" SAMBALPUR.**"
- 9) The Tender Call Notice along with the clauses mentioned herein shall form a part of the contract and agreement.
- 10) The Bid documents will be opened by the Evaluation Committee at **4.00 p.m on 31.08.2018** in the presence of the bidders or their authorized representatives who wish to attend.
- 11) The authority reserves the right to reject any or all bids without assigning any reason thereof.
- 12) The GMU & the Tenderer shall make all efforts to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with this contract. All disputes arising out of the contract shall be referred to courts under the jurisdiction of the Sambalpur court only.

Sd/-
Registrar G.M. U

CHECK LIST TO BE ENSURED BY THE BIDDER

Sl. No.	Particulars	Whether Furnished		Remarks
		Yes	No.	
01	Cost of tender paper Rs.1,000/- (in shape of Bank Draft in favour of Comptroller of Finance, G.M. University, Sambalpur			
02	EMD for Rs. 10,000/- (in shape of Bank Draft in favour of Comptroller of Finance, G.M. University, Sambalpur			
03	Copy of valid GST Registration Certificate			
04	Copy of PAN Card			
05	Copy of update GST Clearance certificate.			
06	Works Experience : List of Projects under execution / executed that are similar in nature to the work (Schedule-A) (Three)			
07	Warranty/Guaranty & AMC			
08	Technical Bid			
09	Technical Specification (Annexure-II)			
10	Financial Bid			
11	Price for AMC			
12	Postal Address, E-mail ID & Contact No.			

(DO NOT QUOTE ANY PRICE IN THIS TABLE)

Instruction to Bidders (TWO-BID Systems)

1. NOTICE INVITING BID AND OBTAINING BID DOCUMENTS:

- 1.1. The successful bidder shall complete the works by the intended completion date specified.
- 1.2. Contractor exempted from payment of EMD will be able to participate in the tender directly by submission of documentary evidences in technical bid towards his eligibility for such exemption (Proof copy of documents should be attached)

2. ELIGIBLE BIDDERS:

- 2.1. The bidder should be a **Manufacturer/Authorized Dealer** /Service provider of DESKTOP (COMPUTER) of mentioned company in the Invitation for Bids.
- 2.2. The bidder has not been blacklisted by any Central/State Government Institution and there has been no pending litigation with any Government department on account of similar services.(A self certificate to this regard is to be attached with bid)

3. QUALIFICATION CRITERIA:

- 3.1. The bid shall include following information and documents.
 - (a) Copy of valid Company registration certificate, PAN card, GST certificate should accompany the technical bid.
 - (b) Copies of documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory.

4. FOR BIDDER:

Bidder are requested to submit the Bids separately .

5. Performance Security:-

The successful bidder has to submit Performance Security Deposit of 5% of the contract value in shape of Bank Guarantee/ Bank draft valid up to the period of 90 days of expiry of the warrantee / guarantee period. The EMD of the successful bidder will be converted to Performance Security Deposit and the bidder is required to deposit the Security for the balance amount

6. **Payment Terms:**

100% of the work order value will be paid after successfully installation and to the satisfaction of technical Committee.

7. **Warranty:**

- a) All the equipments and accessories supplied under this service shall have One (01) year on site comprehensive warranty from the date of completion of installation and bidders are requested to quote the AMC price for 2nd &, 3rd year respectively. ***If the bidder not quoted the offer of AMC the tender will be rejected.***
- b) The bidder must undertake to provide the installation and warranty service support at GMU premises. The repairing / rectification, if any of the items under warranty must be done at site only. Prompt and efficient after sales service must be provided within the warranty period.

8. **Delivery:**

- i) The supply, installation & commissioning period is 1 **(one) month** from the date of issue of purchase order. The supplier shall deliver the materials at GMU premises at his own cost. The supplier shall undertake free replacement of materials due to damage or loss in transit .In case any defects noticed during inspection, and is intimated by the consignee within 15 days of receipt of material, the vendor shall be required to replace / repair the defective items as per the technical specification in the purchase order.
- ii) If the supplier fails to deliver of the goods on or before the stipulated date, then late delivery charges at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 5% of the total order value
- iii) The rate should be including all taxes, Transportation erection etc. There is no extra condition will be acceptable.
- iv) The name of items with specification and make/brands of the items, with name of manufacturer & address must be enclosed.
- v) Literature and catalogues in support of items quoted may be enclosed.
- vi) The quantity mentioned is tentative. Quantity may increase or decrease as per requirement.
- vii) **The order will be awarded to the lowest bidder in overall price including AMC. No individual / part order will be awarded. However the decision of Registrar is final in this regards.**

TECHNICAL BID

**Supply and Installation of Desktop (Computer) surveillance
System for**

GMU. Sambalpur

Sl. No.	Description	To be filled in by Party
1.	Name of the vendor:- Dealer/ Manufacturer.	
2.	Address with Phone No. //E-mail	
3.	Contact person (S) Phone No./ Mobile No. and Email.	
4.	Name of the Brand & Model to be supplied	
5	Literature and catalogues in support of items quoted may be enclosed.	
6	Dealer/manufacturer.	
7.	Warranty period from the date of installation	
8.	Delivery schedule: Within 30 days on Releasing the work order.	
9.	Validity of quotes: Should be valid for period of "120 days from the last date of submission" The price should be quoted in INR with all taxes.	
10.	Undertaking by manufacturer of equipment for servicing the equipment & supply of spare parts whenever required at least for two years after completion of warranty / Guaranty.	
11	Status of the Firm (Company/Firm/Proprietary) enclose the supporting document	

FINANCIAL BID WITH DESKTOP SPECIFICATION

		Part -I		
DESCRIPTION	SPECIFICATION	Unit price with GST		
Make	HP/Dell/ACER	DELL	HP	ACER
Processor	Intel® Core i5 -7500 7th Generation Processor			
Chipset	Intel® Q Series Chipset			
RAM	4 GB DDR4 or More			
Hard Drive	1 TB 7200 rpm SATA HDD			
Audio	High Definition Audio			
LAN	Integrated Gigabit (10/100/1000 NIC) LAN			
Graphics	Intel Integrated Graphics			
Slots	2 PCI/PCI x or Higher			
Display Monitor	19.5 “ LED Monitor or higher (Same Make as PC)			
Wifi	Wifi Connectivity			
Ports	Front: 2*USB 3.0, 2*USB 2.0 Rear1: 2*USB 3.0, 2*USB 2.0, 2*DP, RJ-45, 1* (DP/HDMI/VGA), 1* Serial/Serial+PS/2)			
Form Factor	Minitower/Tower/SFF			
Power Supply	Maximum 180 W with 92% Efficient Power Supply PSU or Higher			
Keyboard	USB 104 keys keyboard (Same make as PC)			
Mouse	USB 2 Button Scroll Mouse (Same make as PC)			
Security	TPM 1.2 Security Chip SATA Port disablement (via BIOS) Optional USB Port Disable at factory (user configurable via BIOS) Removable media write /boot control Power-On password (via BIOS), Administrator password (via BIOS) , Setup password (via BIOS) ,Support for chassis padlocks and cable lock devices			
Operating System	DOS/Linux			
Compliance And Certification	Energy Star ,EPEAT India Certification for PC & Monitor, TCO certification for Monitor & CPU , Windows, Linux Certified			
Warranty	3 years onsite comprehensive warranty.			
Installation of Desktops	Vendor must install all the system in the lab.			
Online Backup	3KVA online UPS with battery with three years maintenance. (1 Hr. Backup)			

Part -2

Total cost statement for maintenance

1. Maintenance for 1st year.....
2. AMC of 2nd year
3. AMC of 3nd year

Total cost of the project (Rupees in figure)
(Rupees in figure)

Part -3

Installation charges with all logistics

Total cost of the project (Rupees in figure)
(Rupees in figure)

Signature of the Bidder with Seal