

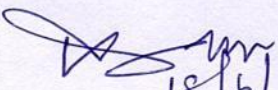


Gangadhar Meher University

AMRUTA VIHAR, SAMBALPUR

Standard Operating Procedure for Submission of Ph.D. Thesis

1. Submission of application for Pre-Ph.D. presentation by the candidate through his/her Supervisor to the CoE/the Registrar/Vice Chancellor with the recommendation of the DRC. The candidate needs to submit six copies of the summary of the thesis and the list of research papers (at least one) in about 2 months before the final submission.
2. Fixing of date for Pre-Ph.D. presentation by the CoE and its information to candidate, Supervisor, and chairperson of the DRC
3. Submission of Pre-Ph.D. presentation certificate and Ph.D. course work exemption certificate by the chairperson, DRC to the candidate with a copy to the CoE
4. Submission of certificate by the Supervisor being forwarded/endorsed by Chairperson, DRC
5. Submission of the panel of examiners (at least ten names of examiners in the concerned area of research not below the rank of an Associate Professor by the Supervisor/Chairman, BoS (if the candidate is related to the Supervisor) to the Registrar/CoE in a sealed cover
6. Shortlisting of the panel of examiners to six examiners by the Examination Committee and its submission to CoE
7. Submission of four bound copies of the thesis with an electronic copy by the candidate along with the following documents within 2 months of DRC meeting
 - (i) Declaration by the candidate (Clause 14(b) of Ph.D. Regulation #01/2018)
 - (ii) Certificate from the Supervisor (Clause 14(c) of Ph.D. Regulation #01/2018)
 - (iii) Copyright transfer approval form (Clause 14(e) of Ph.D. Regulation #01/2018)
 - (iv) Plagiarism certificate from GRIP (Clause 14(f) of Ph.D. Regulation #01/2018)
 - (v) Pre-Ph.D. submission presentation certificate (Clause 13(a) of Ph.D. Regulation #01/2018)
 - (vi) Clearance certificate from the Institutional Ethics Committee (IEC)
 - (vii) Ph.D. course work/Ph.D. course work exemption certificate
 - (viii) Reprints of publication(s)/acceptance letter of the publication(s) appended at the end of the thesis (Clause 14(a) of Ph.D. Regulation #01/2018)
 - (ix) Six copies of the summary of the final Ph.D. thesis recommended by the DRC (clause 13(a) of Ph.D. Regulation #01/2018)


18/6/2020
Controller of Examinations
G.M. University, Sambalpur
Controller of Examinations
G.M. University, Sambalpur