

**INSTRUCTIONS FOR ONLINE FILLING EVEN SEMESTER  
EXAMINATION FORM 2019**

**Step 1:** Go to the website [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in)

**Step 2:** Go to **“Notice Board”**

**Step 3:** Before clicking on **“Even Semester Examination Form Fill-up”**. Read the Instructions Carefully and then click on **“Even Semester Examination Form Fill- up”** link.

**Step 3:** Click on the link **“Even Semester Examination Form Fill-up”**

**Step 4:** After clicking on this **“Even Semester Examination Form Fill-up”** login window will be open where you have to provide user name and Password.

**Step 2:** User Id is your **University Roll Number** and Password is your **Date of birth** (As provided by you during Apply through Online Application)

For Example:

If your University roll number is **BA16-999** and Date of birth is **28<sup>th</sup> Mar 1997** then user id will be **BA16-999** and Password will be **28/Mar/1997**(First letter of month will be Capital)

**Step 3:** After entering User Id and Password, click on Login.

**Step 4:** After logging in, student basic details will be displayed along with subject details for which student has to appear in exams.

**Step 5:** Validate all the details as displayed and click on **“Apply”** button if all the details are correct. After then a pop up will be displayed for confirmation. Click **“yes”** if you want to apply, else click **“No”** for go back.

**\*In case you are finding any wrong information, click on “Correction Required” button and take the printed copy to ICT cell for verification.**

**Step 6:** After the form will be getting submitted, a successful message for applied to examination will be displayed at top. (You should be confirm this message displayed in top, otherwise your form have not successfully submitted.)

**Step8:** After successfully applied to examination form, you should download your Admit card at clicking on Admit card tab.

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