

CIVIL SERVICES COACHING CENTRE

PROSPECTUS 2018-19



GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR,

ODISHA

GANGADHAR MEHER UNIVERSITY, AMRUTA VIHAR, SAMBALPUR

CIVIL SERVICES COACHING CENTRE

ABOUT THE UNIVERSITY:

Gangadhar Meher Autonomous College entered into a glorious phase in its illustrious journey after being awarded the highest Grade A by NAAC Peer Team. Govt. of Odisha subsequently decided to upgrade the college to the status of a University vide letter No 11598 / Dt. 30.05.2015. Hence Gangadhar Meher University was born on 30th May'2015 with Prof.(Dr.) Sudhansu Sekhar Rath taking over as the first OSD and subsequently the first Vice Chancellor of the new university. Prof.(Dr.) Atanu Kumar Pati is the new Vice Chancellor of G.M University since 26.07.2017.

The Gangadhar Meher University has 20 P.G Depts, 19 U.G. courses, 16 M.Phil courses, 04 SF courses with many other M. Phil/P.G./U.G. courses in the pipeline and it has great potential for success. At present the university has a total student strength of 5300. There are three girls hostels and six boys hostel inside the campus. Two new hostels are ready for allotment to students The G.M. University is the academic lifeline of people of Western Odisha catering to the educational needs of students of around 10 districts of our state. The institution has tremendous locational advantage as it is situated at the heart of the Sambalpur town, adjacent to the Fatak railway station and just on the side of the main road.

ABOUT THE CIVIL SERVICES COACHING CENTRE (GMU-CSCC)

The Department of Higher Education, Govt.of Odisha has allowed and has given financial grant for the opening of a dedicated civil services coaching centre in Gangadhar Meher University, Sambalpur so that talented students of Western Odisha don't have to migrate to places outside the state for taking coaching. Our coaching centre will definitely be of tremendous help to all needy, financially weak students aspiring to join the coveted civil services without being penalized financially and otherwise. Our endeavour is to offer expert/updated training to aspiring candidates with talented teachers, retired professors and outside coaching experts constituting our panel of coaches. We are in the process of creating an IT-enabled smart classroom to provide the required coaching to aspirants with minimum course fees as decided by the Govt.

The following facilities will be made available to the candidates-

- Library facility during working hours
- Separate competitive books section in the Library and also in the coaching centre
- Competitive magazines and journal section
- Browsing facility in the library
- VSTs will be conducted very frequently
- Strong feedback system to make learning most effective and as per requirement of the UPSC system of examination.

COURSE STRUCTURE:

The GMU-CSCC will provide coaching for two batches comprising of 60 students in each batch i.e Civil Services Preliminary batch and Civil Services Main batch. The 3rd preliminary batch will start from the last week of August, 2018.The 3rd batch will be for intensive coaching for the ensuing CS Preliminary examination, 2019. The scheme of civil services examinations is given at the end of this prospectus.

COURSE DURATION AND CLASS TIMING :

The current course (for Preliminary Exam.) : last week of August 2018 to last week of December 2018

Class timing : 3.00 P.M- 05.00 P.M (tentatively)

ADMISSION PROCEDURE :

1. HOW TO APPLY :

Candidates interested to apply for the 3rd batch of coaching for UPSC- CS Preliminary Examination-2019 can download the application form from the university website www.gmuniversity.ac.in and submit (by hand or by speed post) the filled-in form with bank draft of Rs.50 (for SC/ST) or Rs.100 (for others) on or before 10.08.2018. The Demand Draft has to be drawn in favour of the **Comptroller of Finance, G.M.University, Sambalpur** payable at **Sambalpur**. The filled-in application form with bank draft to be submitted by hand in the university counter or send by speed post in the following address :

**CO-ORDINATOR
CIVIL SERVICES COACHING CENTRE
G.M.UNIVERSITY, AMRUTA VIHAR
SAMBALPUR -768004**

ELIGIBILITY CRITERIA AND MODE OF SELECTION :

1. Any Graduate/ Final Degree Students eligible for CS coaching course
2. The University may take Students from other state Universities / Colleges with proper recommendation from the present/last Institution attended by the students
3. Graduates in any discipline can apply for the Course
4. The candidates will be selected on the basis of an Entrance Examination (Written Test) to be held on 17.08.2018 (from 11.00 A.M to 01.00 P.M). Separate admit card will not be issued to applicants. The complete list of applicants with entrance roll number will be notified on 13.08.2018 (University Notice Board and Website). All applicants are required to produce proof of identity at the time of entry into the examination hall.

5. The entrance examination is of objective type (multiple choice questions) comprising 120 questions for a duration of 120 minutes. Candidates qualified in Written Test will be selected for admission/Registration.
6. Reservation policy of Government of Odisha shall be applicable in selection of the candidates against the sanctioned strength of 60 seats per batch.

FEE DETAILS :

A. For Preliminary Examination :

- Course Fee – Rs.2000.00 (for General and OBC candidates)
Rs. 1000.00 (for SC and ST candidates)

B. For Main Examination : (Not available at present)

- Course Fee : Rs.5000.00 (for General and OBC candidates)
Rs. 2000.00 (for SC and ST candidates)

Fee may be paid in the shape of Demand Draft to be drawn in favour of **“Comptroller of Finance, G.M.University,Sambalpur”** payable at **Sambalpur** at the time of registration. (Fee once paid at the time of registration or admission shall not be refunded).

IMPORTANT DATES : (Provisional)

- Availability of Application Form
on the Website for download : 27.07.2018
- Last date of Submission of
Application form : 10.08.2018 (latest by 5.00 P.M)
- Entrance Examination : 17.08.2018 (11.00 A.M to 01.00 PM)
- Publication of Rank List : 20.08.2018
- Registration/Admission
with Course Fee : 22.08.2018 (11.00 A.M to 3.00 P.M)
- Commencement of Classes : Last week of August 2018

CERTIFICATES TO BE SUBMITTED AT THE TIME OF REGISTRATION:

Original and self-attested copies of following certificates are to be produced at the time of registration/admission (not with application form) :-

1. Certificate of the qualifying examination.
2. Certificate of age and date of birth.
3. Caste certificate in case of SC,ST and OBC as the case may be.
4. Conduct certificate from the present/last institution attended.
5. Two recent passport size photographs

SCHEME OF CIVIL SERVICES EXAMINATION :

The Civil Services Examination consists of two successive stages - Civil Services Preliminary Examination (Objective type) for the selection of candidates for the Main Examination that comprises of written exam and Interview for the final selection of candidates for the various Services and Posts.

SCHEME OF PRELIMINARY EXAMINATION:

The Preliminary Examination consists of two papers of Objective type (multiple choice questions) each of 200 marks and carries a total of 400 marks. The question papers are set both in Hindi and English. Each paper is of two hours duration. Blind candidates are allowed extra time of twenty minutes for each paper.

The UPSC prelims exam is meant to serve as a screening test only; the marks obtained in the Preliminary Exam forms the basis to be declared qualified to write the Mains Exam but will not be counted for determining their final order of merit.

The number of candidates qualified to write the Main Examination will be about twelve to thirteen times the total approximate number of vacancies to be filled in that year in the various Services and Posts.

PATTERN FOR PRELIMS EXAM AND SYLLABUS

Paper - I	General Studies - This paper will be counted for qualifying to write the Civil Services Mains exam.	200 Marks	Two Hours
Paper- II (CSAT)	Aptitude test (CSAT) - This paper is of qualifying nature, but candidate must score at least 33% marks in this paper. However, marks of this paper are not counted for writing the Mains examination.	200 Marks	Two Hours

The marks scored in the Prelim exam is not counted in the final tally of the Mains exam or the Interview

THE SYLLABUS FOR THE PRELIMINARY EXAMS FOR PAPER-I:

- Current events of national and international importance.
- History of India and Indian National Movement.
- Indian and World Geography - Physical, Social, Economic Geography of India and the World.
- Indian Polity and Governance - Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
- Economic and Social Development - Sustainable Development, Poverty, Inclusion, Demographics, Social Sector initiatives, etc.
- General issues on Environmental Ecology, Bio-diversity and Climate Change
- General Science

THE SYLLABUS FOR THE PRELIMINARY EXAMS FOR PAPER-II:

- Comprehension
- Interpersonal skills including communication skills;
- Logical reasoning and analytical ability
- Decision-making and problem solving
- General mental ability
- Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc. - Class X level)

Note 1: The questions in both Paper-I (current affairs) and Paper-II (aptitude test) will be of multiple choice, objective type for 200 marks each and the time allotted for each paper is two hours.

Note 2: The CSAT aptitude test or Paper-II will be a qualifying paper only with a minimum of 33% to be secured to qualify for the Main exam.

Note 3: It is mandatory for the candidate to appear in both the papers of Civil Services (Prelim) examination. The candidate will be disqualified in case he or she appears in only one paper of the (Prelims) exam. So appearing in both the papers is mandatory for the evaluation of the (Prelims) exam

REVISED UPSC MAIN EXAM PATTERN 2016:

The UPSC has revised the pattern of Civil Services Main examination from 2016.

Now there are $7 + 2 = 9$ papers to be answered in the main examination. All of them are of descriptive type. There are two qualifying papers 1) any modern Indian language of 300 marks 2) English of 300 marks. The marks of these two papers will not be counted in the merit list of the main examination.

The candidate is allowed to pick any one language from the Eighth Schedule of the Constitution or English as the medium for writing the mains examination.

According to the new pattern in the UPSC syllabus, there are "FOUR" General Studies paper each comprising of 250 Marks with a total of 1000 Marks are made compulsory. The scope of the syllabus of General Studies papers are of degree level.

There is only "ONE" optional subject to choose from the list of subjects. It comprises of two papers each of 300 marks. So the optional paper has total 600 marks. Candidate is allowed to take up literature as an optional subject "without the condition of having the same at graduation level." The scope of the syllabus of optional paper is higher than the bachelor's degree but lower than the master's level.

Interview/Personality Test is of 275 Marks. Candidate can give preference of the language in which they may like to be interviewed. UPSC will make arrangement for the translators.

The total mark of the written examination is 1750 Marks.

The Interview/Personality Test will be of 275 marks.

The Grand Total 2025 Marks

Summary of the Latest Pattern of Civil Services (Mains) Examination

<p style="text-align: center;">Paper - A <u>Language -300 Marks</u> <u>Candidate can take any Modern Indian language but this paper is of qualifying nature</u></p>
<p style="text-align: center;">Paper - B <u>English -300 Marks</u> This paper is of qualifying nature</p>
<p style="text-align: center;"><u>Paper - I</u> <u>Essay - 250 Marks</u> <u>Can be written in the medium or language of the candidate's choice</u></p>
<p style="text-align: center;"><u>Paper-II</u> <u>General Studies-I 250 Marks</u> <u>(Indian Heritage and Culture, History and Geography of the World and Society)</u></p>

Paper-III
General Studies -II: 250 Marks (Governance, Constitution, Polity, Social Justice and International relations)

Paper-IV
General Studies -III 250 Marks (Technology, Economic Development, Bio-diversity, Environment, Security and Disaster Management)

Paper-V
General Studies -IV 250 Marks
(Ethics, Integrity and Aptitude)
Marks carried by General Studies papers are 4X 250=1000

Paper-VI
Optional Subject - Paper 1 -250 Marks

Paper-VII
Optional Subject - Paper II -250 Marks

Candidate is allowed to take up literature as an optional subject "without the condition of having it at the graduation level."

Sub Total (Written test) 1750 Marks
Marks of English and Language will not be counted in the total tally of marks for the written exam. So the total of the Mains exam will be 1750 Marks Only.

Interview/Personality Test - 275 marks
Candidate can give preference of the language in which they may like to be interviewed. UPSC will make arrangement for the translators.
Grand Total 2025 Marks
A candidate is allowed to use any one language from the Eighth Schedule of the Constitution or English as the medium of writing the examination.

CIVIL SERVICES MAINS EXAM 2017 SYLLABUS

The written examination will consist of the following papers:

Paper A - Modern Indian language 300 Marks - Qualifying nature - Marks not counted - Passing mandatory-

- (i) Comprehension of given passages.
- (ii) Precis Writing
- (iii) Usage and Vocabulary.
- (iv) Short Essay
- (v) Translation from English to the Indian language and vice-versa.

Note 1: The Papers on Indian Languages and English will be of High School level and will be of qualifying nature only. The marks obtained in these papers will not be counted for final ranking.

Note 2 : The candidates will have to answer the English and Indian Languages papers in English and the respective Indian language (except where translation is involved).

Paper B - English -300 marks - Qualifying nature - Marks not counted- Passing mandatory

The aim of the paper is to test the candidates' ability to read and understand serious discursive prose, and to express his ideas clearly and correctly, in English and Indian Language concerned.

The pattern of questions would be broadly as follows:-

- (i) Comprehension of given passages
- (ii) Precis Writing
- (iii) Usage and Vocabulary
- (iv) Short Essay.

Paper-I

Essay - 250 Marks - To be written in the medium or language of the candidate's choice. Candidate is required to write an essay on a specific topic. The choice of subjects will be given. They are expected to keep their thoughts closely to the subject and arrange their ideas in orderly fashion and be concise. Credit will be given to effective and coherent expression.

Paper-II

General Studies-I 250 Marks (Indian Heritage and Culture, History and Geography of the World and Society)

Indian culture will cover the salient aspects of Art Forms, Literature and Architecture from ancient to modern times.

Modern Indian history from about the middle of the eighteenth century until the present- significant events, personalities, issues

The Freedom Struggle - its various stages and important contributors /contributions from different parts of the country.

Post-independence consolidation and reorganization within the country.

History of the world will include events from 18th century such as industrial revolution, world wars, redrawing of national boundaries, colonization, decolonization, political philosophies like communism, capitalism, socialism etc.- their forms and effect on the society.

Salient features of Indian Society, Diversity of India.

Role of women and women's organization, population and associated issues, poverty and developmental issues, urbanization, their problems and their remedies.

Effects of globalization on Indian society

Social empowerment, communalism, regionalism & secularism.

Salient features of world's physical geography.

Distribution of key natural resources across the world (including South Asia and the Indian sub-continent); factors responsible for the location of primary, secondary, and tertiary sector industries in various parts of the world (including India)

Important Geophysical phenomena such as earthquakes, Tsunami, Volcanic activity, cyclone etc., geographical features and their location- changes in critical geographical features (including water-bodies and ice-caps) and in flora and fauna and the effects of such changes.

Paper-III

General Studies -II: 250 Marks (Governance, Constitution, Polity, Social Justice and International relations)

Indian Constitution- historical underpinnings, evolution, features, amendments, significant provisions and basic structure.

Functions and responsibilities of the Union and the States, issues and challenges pertaining to the federal structure, devolution of powers and finances up to local levels and challenges therein.

Separation of powers between various organs dispute redressal mechanisms and institutions.

Comparison of the Indian constitutional scheme with that of other countries

Parliament and State Legislatures - structure, functioning, conduct of business, powers & privileges and issues arising out of these.

Structure, organization and functioning of the Executive and the Judiciary Ministries and Departments of the Government; pressure groups and formal/informal associations and their role in the Polity.

Salient features of the Representation of People's Act.

Appointment to various Constitutional posts, powers, functions and responsibilities of various Constitutional Bodies.

Statutory, regulatory and various quasi-judicial bodies

Government policies and interventions for development in various sectors and issues arising out of their design and implementation.

Development processes and the development industry the role of NGOs, SHGs, various groups and associations, donors, charities, institutional and other stakeholders

Welfare schemes for vulnerable sections of the population by the Centre and States and the performance of these schemes; mechanisms, laws, institutions and bodies constituted for the protection and betterment of these vulnerable sections

Issues relating to development and management of Social Sector/Services relating to Health, Education, Human Resources.

Issues relating to development and management of Social Sector/Services relating to Health, Education, Human Resources, issues relating to poverty and hunger.

Important aspects of governance, transparency and accountability, e-governance-applications, models, successes, limitations, and potential; citizens charters, transparency & accountability and institutional and other measures.

Role of civil services in a democracy.

India and its neighborhood- relations.

Bilateral, regional and global groupings and agreements involving India and/or affecting India's interests

Effect of policies and politics of developed and developing countries on India's interests, Indian diaspora.

Important International institutions, agencies and fora, their structure, mandate.

Paper-IV

General Studies -III 250 Marks (Technology, Economic Development, Bio-diversity, Environment, Security and Disaster Management)

Development, Bio diversity, Environment, Security and Disaster Management.

Indian Economy and issues relating to planning, mobilization of resources, growth, development and employment.

Inclusive growth and issues arising from it.

Government Budgeting.

Major crops cropping patterns in various parts of the country, different types of irrigation and irrigation systems storage, transport and marketing of agricultural produce and issues and related constraints; e-technology in the aid of farmers

Issues related to direct and indirect farm subsidies and minimum support prices; Public Distribution System objectives, functioning, limitations, revamping; issues of buffer stocks and food security; Technology missions; economics of animal-rearing.

Food processing and related industries in India- scope and significance, location, upstream and downstream requirements, supply chain management.

Land reforms in India.

Effects of liberalization on the economy, changes in industrial policy and their effects on industrial growth.

Infrastructure: Energy, Ports, Roads, Airports, Railways etc.

Investment models.

Science and Technology- developments and their applications and effects in everyday life Achievements of Indians in science & technology; indigenization of technology and developing new technology.

indigenization of technology and developing new technology.

Awareness in the fields of IT, Space, Computers, robotics, nano-technology, bio-technology and issues relating to intellectual property rights.

Conservation, environmental pollution and degradation, environmental impact assessment

Disaster and disaster management.

Linkages between development and spread of extremism.

Role of external state and non-state actors in creating challenges to internal security.

Challenges to internal security through communication networks, role of media and social networking sites in internal security challenges, basics of cyber security; money-laundering and its prevention

Security challenges and their management in border areas; linkages of organized crime with terrorism

Various Security forces and agencies and their mandate

Paper-V

General Studies -IV 250 Marks (Ethics, Integrity and Aptitude)

This paper will include questions to test the candidates' attitude and approach to issues relating to integrity, probity in public life and his problem solving approach to various issues and conflicts faced by him in dealing with society. Questions may utilise the case study approach to determine these aspects. The following broad areas will be covered.

Ethics and Human Interface: Essence, determinants and consequences of Ethics in human actions; dimensions of ethics; ethics in private and public relationships.

Human Values - lessons from the lives and teachings of great leaders, reformers and administrators; role of family, society and educational institutions in inculcating values.

Attitude: content, structure, function; its influence and relation with thought and behavior; moral and political attitudes; social influence and persuasion.

Aptitude and foundational values for Civil Service , integrity, impartiality and non-partisanship, objectivity, dedication to public service, empathy, tolerance and compassion towards the weaker-sections.

Emotional intelligence-concepts, and their utilities and application in administration and governance.

Contributions of moral thinkers and philosophers from India and world.

Public/Civil service values and Ethics in Public administration: Status and problems; ethical concerns and dilemmas in government and private institutions; laws, rules, regulations and conscience as sources of ethical guidance; accountability and ethical governance; strengthening of ethical and moral values in governance; ethical issues in international relations and funding; corporate governance.

Probity in Governance: Concept of public service; Philosophical basis of governance and probity; Information sharing and transparency in government, Right to Information, Codes of Ethics, Codes of Conduct, Citizen's

Charters, Work culture, Quality of service delivery, Utilization of public funds, challenges of corruption.

Case Studies on above issues.

Paper- VI

Optional Subject-Paper I-250 Marks

Paper- VII

Optional Subject-PaperII-250 Marks

Candidates may choose any ONE optional subject from amongst the list of subject prescribed by the UPSC.


Interview/Personality Test- 275 marks

Candidate can give preference of the language in which they may like to be interviewed. UPSC will make arrangement for the translators.

Note:

Marks obtained by the candidates for all papers EXCEPT PAPER A& B will be counted for merit ranking. However, the Commission will have the discretion to fix qualifying marks in any or all papers of examination.

(Source: UPSC and related Website)



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