

INSTRUCTIONS FOR ONLINE FILLING SEMESTER EXAMINATION FORM 2017

Step 1: Go to the website www.gmuniversity.ac.in

Step 2: Go To “Notice Board”

Step 3: Before clicking on “Even Semester Examination Form Fill-up”. Read the Instructions Carefully and then click on “Even Semester Examination Form Fill- up” link.

Step 3: Click on the link “Even Semester Examination Form Fill-up”

Step 4: After clicking on this “Even Semester Examination Form Fill-up” login window will be open where you have to provide the user name and Password.

Step 2: User Id is your **University Roll Number** and Password is your **Date of birth** (As provided by you during Apply through Online Application)

For Example:

If your University roll number is **BA16-999** then user id will be **BA16-999** (User name All letter Will be Capital letter).

& for PG 2016 if roll no is **UPG16EC-001** then user id will be **PG16EC-001** (U Must be remove), If your Date of Birth is **28th Mar 1997** then password will be **28/Mar/1997**. (Month First letter Will be Capital letter)

Step 3: After entering User Id and Password , click on Login.

Step 4: After logging in , student basic details will be displayed along with subject details for which student has to appear in exams.

Step 5: Validate all the details as displayed and click on Apply if all the details are correct .In case there is any incorrect information , click on Print button and take the print out to ICT cell for verification.

Step 6: If all the details are correct, click on apply. A pop up will be displayed to confirm to apply for examination. Click yes if you need to apply, else click No for go back.

Step 7: After clicked on Apply, a successful message for applied to examination will be displayed at top.

Step 8: After successfully applied to examination, a new tab for Admit Card will be displayed. Click on the tab to download the Exam Admit Card.