

**GANGADHAR MEHER UNIVERSITY,
SAMBALPUR**

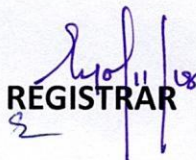
No. 5522 /GMU

Date-10.11.18

QUOTATION CALL NOTICE

Sealed quotation are invited from Regd. Firms with valid GST/TAN/PAN number for printing and supply of high Security Digital Printed Degree Certificates and Mark sheet for the use of o/o CoE, of this University. The certificates in A4 SIZE to be printed with minimum 15 Security features and have to be Non-tearable, water-proof, Termite proof, Rodent Proof , Temper Proof and 100years of shelf-life. Quotations should reach the office of the undersigned latest by **3.00 PM of 26.11.2018**. The sealed cover should be super-scribed with "printing of high Security Digital Printed Degree Certificates"

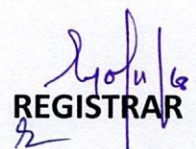
The quotation will be opened on **same day (26-11-2018) at 4.00 PM**, in the presence of the bidders. The undersigned reserves the right to cancel or reject any Bidder without assigning any reason thereof. Interested firms may visit the university website ***www.gmuniversity.ac.in*** for details.


REGISTRAR

Memo No. 5523/GMU

Dt. 10-11-18

Copy to Vice Chancellor's Guard File/Registrar's Guard File/Deputy Registrar/COF/AC /Purchase Officer/OIC Stock and Store/Purchase Assistant for information and necessary action.


REGISTRAR

Memo No. 5524/GMU

Dt. 10-11-18

Copy to Editor The Samaj /The Sambad/ The Dharitri for information and with a request to print the above notice in the daily **all odisha Edition**.


REGISTRAR



GANGADHAR MEHER UNIVERSITY AMRUTA VIHAR SAMBALPUR

Office of the Registrar G.M. University, Sambalpur

Quotation No. 5522/ GMU

Dated: 10/11/2018

Sub: QUOTATION FOR HIGH SECURITY, DIGITAL PRINTED DEGREE CERTIFICATES"

Sealed Quotations are invited from Firms with valid GST/TAN/PAN no. for printing and supply of Degree/Diploma certificates, as per features, terms & conditions given below.

1. The sealed quotations are to be submitted duly stamped and signed and dated on each page. Details/supporting documents wherever applicable, if attached with the quotation should be duly authenticated by the bidder/s.

2. The sealed quotations duly superscribed, "**Quotation for printing of high security, digital printed Degree certificates**", should be addressed to **Registrar, G.M. University, Amruta Vihar, Sambalpur** either by registered post/speed post which should reach on or before **03.00 P.M. of 26.11.2018**.

3. The Quotations **shall be opened on the same day (26.11.2018 at 04.00 P.M.)** in the presence of those tenderer(s) who wish to be present. No separate communication will be sent in this regard. In the event of due date being a close holiday or declared Holiday for State Government offices, the due date for opening of the bids will be the following working day at the appointed date, time and venue.

4. Quotations received after the stipulated date and time shall not be entertained. The University shall not be liable for any postal delays what so ever and quotations received after the stipulated time/date are liable to be rejected summarily without giving any reason.

5. Cutting and overwriting should be avoided.

6. Proforma: Printing of the certificates, name of the candidate, examination qualified, discipline/ speciality etc. will have to be filled separately in each individual certificate

7. Price quoted should be valid for at least 120 days from the date of opening of quotation and inclusive of all charges viz. i.e. taxes, transportation, etc.

8. The certificate has to be printed on Special media (paper) which is **NON-TEARABLE, WATER PROOF, TERMITE PROOF, RODENT PROOF, TEMPER PROOF** 100 years of shelf life.

9. These documents must have following security features:-

- (i) Alpha numeric Bar Code
- (ii) Alpha numeric QR Code
- (iii) Correlation mark
- (iv) UV validation stamp
- (v) Variable Data in transparent Impression & Hidden Identity feature
- (vi) Transparent security
- (vii) Variable data in white ink
- (viii) Laser generated in University Seal
- (ix) Laser generated in logo
- (x) Logo in water mark
- (xi) Eraser protection feature
- (xii) Invisible Ghost Image of the University Logo

- (xiii) Anti-copy feature
- (xiv) U.V. Fiber in Media
- (xv) Gold Foiling of University Logo

10. After printing the degrees, name of the candidate, examination qualified, and division, etc. will have to be filled separately in each individual certificate. The total number of certificates to be printed in **six formats** (may be changed if necessary) will be approximately 3500 annually and will be supplied one time.

11. The sample of the various types of certificate to be printed, if desired, may be seen at the University's office on any working day between 12.00 and 03.00 pm. Responsibility of proof reading and correct printing will be of the printer. However, the final proof is to be approved from the University before final printing.

12. The tenderers are required to deposit an earnest money of Rs. 10,000/- (Rupees Ten Thousand only) by way of demand draft drawn in favour of 'The Comptroller of Finance, G.M. University, Sambalpur' payable at 'Sambalpur'. **The quotation not accompanied with earnest money shall be rejected summarily.** The earnest money of unsuccessful tenderers will be refunded without any interest/bank commission/collection charges within 60 days, after the order has been issued in favour of successful party.

13. The successful Bidder will submit the performance guarantee/ security deposit for amounting **Rs. 20,000/- (Rupees Twenty Thousand only)** and shall be retained two months beyond the period of contract. The agency shall not be entitled to any claim or receive any interest on the amount of performance guarantee. This may be also submitted in the form of bank guarantee and is to be submitted immediately within 7 days after execution of the agreement to cover any loss or damage caused to or suffered by the University due to acts of commission and omission by the agent or any failure on the part of agent in fulfilment of terms and conditions of the contract and conditions contained in the agreement. The bank guarantee should be valid up to two months beyond the expiry of contract period.

14. The EMD of the Successful bidder will be refunded after submission of the Security Deposit/ Bank Guarantee.

15. The University reserves the **right to accept or reject any or all tenders including the lowest tender/s** without assigning any reason at its sole discretion and the decision of the University will be final and binding on all concerned.

16. In case of any dispute or difference arising in relation to meaning or interpretation of this order, the authorised official of the University and the contractor will address the disputes/ differences for mutual resolution.

17. Delivery time is of essence. Assignment is to be executed within a 3 weeks of finalization.


18. The successful tenderer will sign a contract for supply of certificates for one year (12 months) may be renewed upto 3 years subject to satisfactory service and shall execute a non-disclosure agreement on the non-judicial stamp paper of requisite value with the University at the commencement of the assignment.


19. All disputes arising out of this work order are subject to the jurisdiction of Courts in Sambalpur.

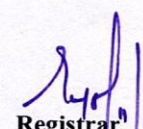
20. For any details / clarifications, **Pradumna Chandra dash, Computer Programmer, Confidential Section, Mob -7504691067**) may be contacted.

Date:10/11/2018

G.M. University, Sambalpur


10/11/18
CoE


10/11/18
P.O.


Registrar
G.M. University Sambalpur

Rates Quoted should be Net Unit Rate (Unit Price + taxes, if any)

Quotation Notice No. 5522/ GMU Date: 10/11/2018	No. of certificates per annum	Rate in Rupees per Certificate
Size of certificate : A4 size Colour : Four colour printing in One Side Paper: Thickness of about 200 microns, with features as mentioned in term conditions. Delivery: Assignment is to be executed within 3 weeks of finalization of bidding.	Approx. 3500	

Signature of Firm with Stamp