

**GANGADHAR MEHER UNIVERSITY**  
AMRUTA VIHAR, SAMBALPUR

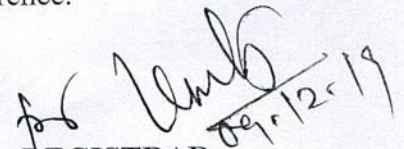


NOTICE

No. 6566 /GMU

Date: 09-12-19

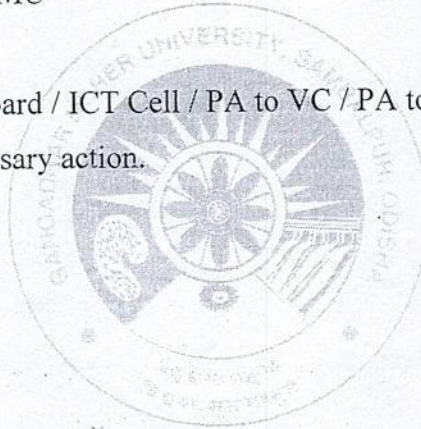
It is here by informed to the students of Gangadhar Meher University that an Aadhaar update camp for PRERANA scholarship will be organised near the fees counter from 10th December 2019. Two separate sheets of information are attached for reference.

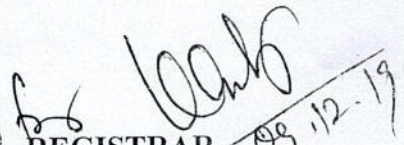
  
REGISTRAR  
09-12-19

Memo No. 6567 /GMU

Date 09-12-19

Copy to the Notice Board / ICT Cell / PA to VC / PA to Registrar / Deputy Registrar / HC for information and necessary action.



  
REGISTRAR  
09-12-19

## Important messages for Aadhaar Camp:

1. The dates for Aadhaar camps have been provided by OCAC. The camp to start from 10<sup>th</sup> December. Detailed Schedule will be shared shortly.
2. Please immediately provide the Nodal Officer's (DWO/ ADWO) Name and contact number for District and one more contact person's name and mobile number - this will be shared with OCAC and assigned operators for coordination and communication purposes. It would be useful if centre-wise contact person details is also furnished.
3. Please circulate the attached form for Aadhaar updation among Institution/ students immediately for necessary preparation beforehand.
  - a. The Attached format to be filled in very-very carefully as the operator will update the Aadhaar based on the information provided in this format. Be doubly sure with the spellings, date, spacing etc. before submitting the same in Aadhaar camp.
  - b. Please note that the updation with regard to DOB, Name and Gender is allowed only for once. Therefore, be very-very diligent and leave no space for mistake.**
  - c. It is prudent and advisable to keep the name and DOB in Aadhaar same as is reflected in Matriculation Certificate.
  - d. The form is to be certified by Head of the Institution preferably. Other certifiers, as mentioned in the format can also certify.
  - e. PLEASE NOTE THAT AUTHENTICATION OF AADHAAR IS MADE ON 3 PARAMETERS COMBINATION ONLY – NAME, D.O.B AND GENDER. THEREFORE, FOCUS ON CORRECTNESS OF THESE THREE PARAMETERS.**
4. Applicant is required to be **present physically** with this format in the Aadhaar Camp as bio-metric is essentially required.
5. **Applicant is required to pay Rs.50/-** in the Camp for any updation in one go (multiple updation in one go is allowed in the same cost).
6. Kindly advise the students to also carry matriculation certificate and any photo identity card with their correct Name in case any verification is needed. The list of acceptable supporting document for verification is attached for reference.
7. **Logistic Arrangements to be ensured by District Office:**
  - a. Kindly contact the assigned operator a day prior to confirm conduct of camp and for any other relevant sharing of information

- b. At the Aadhaar Camp please make available atleast 1 table and 2 chairs for the operator and to keep the computer, printer and peripherals. Please also arrange for at least 2 operational switch points for computer and printer.
- c. The room should have adequate lighting facility for capturing applicants' photograph.
- d. For each location, the start date of camp is indicated and camp will continue till all students are covered for that camp. Coordinate with the Institution in such manner that in a day not more than 50 students are present at camp for updation work.
- e. In case there is any dislocation in the arrangement of camp (operator not turning up/ being too late etc.), please contact AADHAAR PMU at OCAC in helpline number – 0674-2567080 for support.
- f. In case Aadhaar camp could not be organized in any location for some unforeseen circumstances, the same will be rescheduled by OCAC. Please intimate such cases to State SMU over mail.