

# ADMISSION INFORMATION BROCHURE UNDERGRADUATE CLASSES: 2019-2020



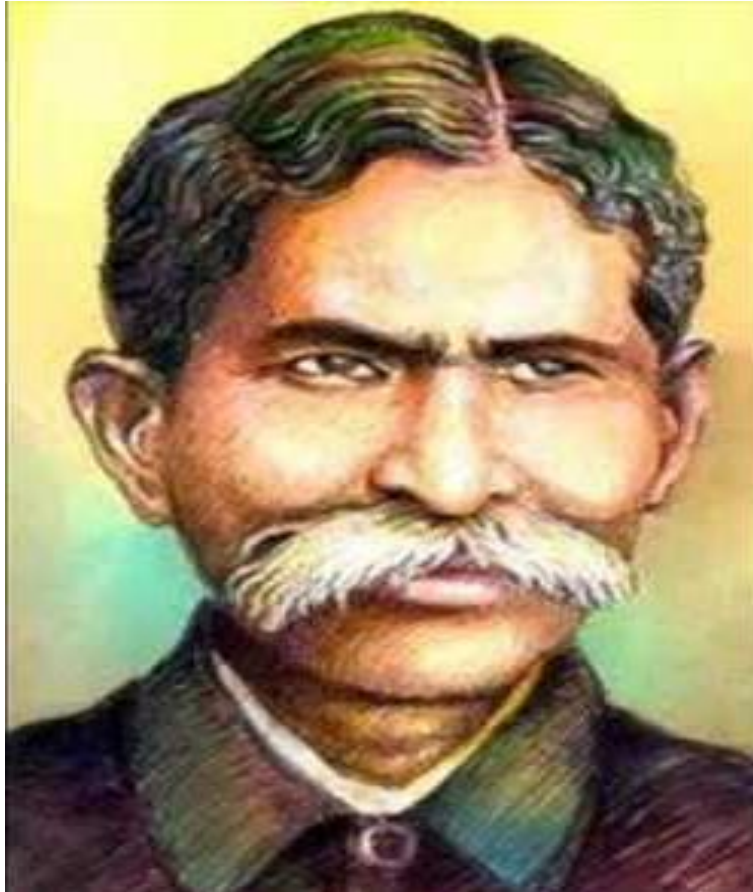
**GANGADHAR MEHER UNIVERSITY**  
**AMRUTA VIHAR, SAMBALPUR**  
**ODISHA-768004**

**[www.gmuniversity.ac.in](http://www.gmuniversity.ac.in)**

Gangadhar Meher University Sambalpur

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**ABOUT THE ILLUSTRIOUS POET  
GANGADHAR MEHER**



Gangadhar Meher was a renowned Odiya poet, who was fondly called Swabhab Kavi and often referred to as literary Midas who changed every piece of word to wonderful work. He was poor in wealth and education, yet rich in his literary works and contributions. His words were noted for its simplicity and innocence.

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## 1. Introduction

Dear Candidates & Parents,

We the GMUites are proud of the fact that this glorious institution has successfully completed little over seven decades of its existence and celebrating the platinum jubilee year of its birth. The socio-economic and intellectual ecosystems of the Western Odisha in particular and Odisha in general have been enriched by this institution of eminence.

Within Four years of its rebirth as a Unitary University, it has scaled new heights and is offering 22 UG programs (18-Regular, 04-Self-financing), 26 PG programs (21-Regular, 03-Self-financing, 02-Professional), 19 M.Phil. programs and Ph.D. programs in 09 major departments including 01 Foreign language program. We are branching off to newer areas of academic diversities, like CoP in French Language, subsidised Coaching for Civil Services aspirants, Placement and Career-Counseling Cell and so on. Qualitative and inclusive expansion of Higher education being the motto; admission to GMU is purely merit based and strictly as per University/Govt. rules. All admissions are purely provisional and we expect the candidates to abide by the rules/ provisions/guidelines of the admission procedure-2019.

Wishing you a brighter career,

Girish Chandra Singh  
REGISTRAR  
G.M. University, Sambalpur

**2. Undergraduate Courses- Sanctioned Strength (Honours/Core Course- wise)**

<b>Arts</b>		
Sl No.	Subject Name	Hons Strength
1	ECONOMICS	80
2	EDUCATION	32
3	ENGLISH	48
4	GEOGRAPHY	32
5	HINDI	32
6	HISTORY	48
7	MATHEMATICS	20
8	ODIA	48
9	PHILOSOPHY	16
10	POLITICAL SCIENCE	96
11	PSYCHOLOGY	24
12	SANSKRIT	32
13	STATISTICS	16
<b>Commerce</b>		
Sl No.	Subject Name	Hons Strength
1	ACCOUNTING	384

<b>Physical science</b>		
Sl No.	Subject Name	Hons Strength
1	CHEMISTRY	48
2	MATHEMATICS	40
3	PHYSICS	48
4	STATISTICS	8
<b>Biological Science</b>		
Sl No.	Subject Name	Hons Strength
1	BOTANY	48
2	ZOOLOGY	48
<b>Self Financing</b>		
Sl No.	Subject Name	Hons Strength
1	COMPUTER SCIENCE	32
2	BBA	64
3	BSC. IST	48
Sl No.	Subject Name	TOTAL Strength
1	INTEGRATED B.A. B.Ed.	50
2	INTEGRATED B.Sc. B.Ed.	50

### 3. Choice Based Credit System (CBCS): -

The CBCS provides an opportunity for the students to choose courses from the prescribed programs comprising core, elective/minor and skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations; the UGC has formulated the guidelines to be followed.

#### 3.1 Outline of Choice Based Credit System:

- **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
- **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
- **Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
- **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

### **3.2 Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

**N.B: Students can opt any elective subject of their choice as Generic Elective from any Stream like Arts or Science or Commerce other than their Core (Hons.) Subject. He/She can take two papers in two subjects or four paper in one subject as G.E.**

### **3.3 Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Courses:**

The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). “AECC” courses are the courses based upon the content that leads to Knowledge enhancement. They are: ((i) Environmental Science, (ii) English/MIL Communication) mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

- AE Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.
- AE Elective Course (AEEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

## **4. Details of courses under B.A (Honors/Core), B.Com. (Honors/Core) & B.Sc. (Honors/Core)**

Course	Division of Credits Hours	
	Subjects with Practical Components Theory+ Practical	Subjects without Practical Components Theory+ Practical
<b><u>I. Core Course (84 Credit hours)</u></b>		
<b>(14 Papers)</b>	14 x 4 = 56	14 x 5 = 70
<b>Core Course Practical / Tutorial*</b>		
<b>(14 Papers)</b>	14 x 2 = 28	14 x 1 = 14
<b><u>II. Elective Course (48Credit hours)</u></b>		

<b>(8 Papers)</b>		
A.1. Discipline Specific Elective	4 x 4 = 16	4 x 5 = 20
<b>(4 Papers)</b>		
A.2. Discipline Specific Elective		
Practical/ Tutorial*	4 x 2 = 8	4 x 1 = 4
<b>(4 Papers)</b>		
B.1. Generic Elective/		
Interdisciplinary	4 x 4 = 16	4 x 5 = 20
<b>(4 Papers)</b>		
B.2. Generic Elective		
Practical/ Tutorial*	4 x 2 = 8	4 x 1 = 4

**(4 Papers)**

**Dissertation or project work in place of one Discipline Specific Elective paper  
(6 credits) in 6<sup>th</sup> Semester**

### III. Ability Enhancement Courses (08 Credits)

#### 1. Ability Enhancement Compulsory

<b>(2 Papers of 4 credit each)</b>	4 x 2 = 8	4 x 2 = 8
Environmental Science		
English/MIL Communication		
<b>2. Ability Enhancement Elective (Skill Based)</b>		
(Minimum 2)	4 x 2 = 8	4 x 2 = 8
<b>(2 Papers of 2 credit each)</b>		
<b>Total credit</b>	<b>148</b>	<b>148</b>



**5. e-Admission Timeline (Tentative) and General Information.**

<b>e-Admission Timeline UG (+3) 2019-20</b>		
Sl. No.	Activities	Tentative Date
1	Availability of Online Application Form in the University website <a href="http://www.gmuniversity.ac.in">www.gmuniversity.ac.in</a>	<b>24.06.2019 (Monday)</b>
2	<b>Receiving of hard copy of application form at the University Counter starting from (only on working days)</b>	<b>29.06.2019</b> 11.00AM to 03.30PM (1.00 PM to 02.00PM Lunch)
3	Last date of applying online application form through <a href="http://www.gmuniversity.ac.in">www.gmuniversity.ac.in</a>	<b>08.07.2019 (Mid Night) (Monday)</b>
4	Last date of Submission of hardcopy at the University counter	<b>11.07.2019</b> 11.00AM to 03.30PM (1.00 PM to 02.00PM Lunch)
5	Last date of Submission of hardcopy Speed post/ Registered post. (filled up form must reached university office on or before)	<b>13.07.2019</b>
6	Publication of First Selection Merit List	<b>18.07.2019</b>
7	Admission of the First Selection Applicants	<b>22.07.2019 (Science &amp; Self Financing)</b> <b>23.07.2019 (Arts)</b> <b>24.07.2019 (Commerce)</b>
8	Publication of Second Selection Merit List	<b>30.07.2019</b>
9	Admission of the Second Selection Applicants	<b>02.08.2019 (Commerce &amp; Self Financing)</b> <b>03.08.2019 (Arts)</b> <b>05.08.2019 (Science)</b>
10	Publication of Balance Seat (Spot)	<b>10.08.2019</b>
11	Registration for Balance Seat (Spot) admission at the University Counter (Applicants to report with all original documents)	<b>13.08.2019</b> <b>(10.30AM to 12.30PM)</b>
12	Publication of merit list (Registered applicants) of Balance Seat (Spot) admission (At University Notice Board & Website)	<b>14.08.2019</b>
13	Admission to Balance Seats (Spot) for commerce	<b>16.08.2019</b>
14	Commencement of UG Classes	<b>16.08.2019</b>

**N.B:** Candidates interested to apply for more than one Honours/Core Courses are required to fill-up separate fresh online application form.

### **5.1 General Information**

1. Ragging in any form is strictly prohibited inside the university campus. Each applicant has to furnish an undertaking in this regard. Anybody found to be indulged in ragging, in any form will be severely prosecuted.
2. Any sort of indiscipline including strike or band in the campus, department or hostel is not allowed. This may lead to rustication from the university.
3. A student will be eligible to appear university examination when he/she secures 75% of attendance and a student having attendance between 60% to 70% will be permitted with medical certificate.
4. Every student will have to produce identity cards as and when demanded at the gate or any other place inside the campus by the college authority.
5. No mobile phone inside the examination hall.
6. Keep the campus clean.
7. Keep your vehicle on the appropriate place as allotted by the university.
8. Pay all your dues in time.
9. Try to look at the notice board and university website regularly.
10. Co-operate the university authority and the department concerned in every activity of the university.
11. No student should damage any property of the University in any manner.
12. No student should conduct in a manner which will tarnish the image of the University.
13. At the time of admission in the University/Hostel, applicants are directed to come with their parents/guardian. (It is mandatory).

**N.B:** At the time of hostel admission, the presence of local guardian is mandatory.

## 5.2 Instructions for UG e -Admission 2019-20

Availability of online application form for UG programs in the University website. i.e., [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in) from 24.06.2019

### Key Information

Application Fee for UG (Non Refundable)	Rs. 300/- for each honours subject.
Availability form in University Website	24.06.2019
Last date of applying online application form	08.07.2019
Last date of Submission of hard copy of the downloaded filled-in application form at the University counter	11.07.2019

### Bank Draft

An applicant has to pay Rs. 300.00 through Bank Draft, drawn in favour of the “**Comptroller of Finance, G.M. University, Sambalpur**” payable at “**Sambalpur**”.

For Best View always Use Google Chrome Browser, it is advisable not to use mobile phone for Error free submission of online application form.

### 5.3 Pre-Application Requirement

1. For Applying On-Line form, the candidate should have a valid & active Mobile Number and also have a valid & active e-mail ID.
2. After making a successful form submission you will receive Application ID on your Mobile Phone.
3. Further the applicants are advised to keep their Application ID safe & confidential for future references.
4. The Following documents must be made ready before starting the Application process.
5. Scanned copy of your recent passport size photograph in JPG/JPEG Format with maximum dimension of 3.5×4.5 cm & not exceeding 200 KB in size.
6. For making Application to each UG programs an applicant has to pay Rs. 300.00 through Bank Draft, drawn in favour of the “**Comptroller of Finance, G.M. University, Sambalpur**” payable at “**Sambalpur**”. The filled-in online generated application form with bank draft and requisite documents

are to be submitted by hand in the university counter or to be sent by **speed post/ registered post** at the address mentioned below.

7. While submitting total marks, there should not be any deduction. For example, if an applicant has passed the 12<sup>th</sup> standard examination having six subjects, he/she should calculate his total marks out of six hundred.
8. The applicant should write their Name, Application ID on the back side of the Bank Draft.
9. Applicants are directed to write “APPLICATION FOR UG HONOURS .....”, on the top of the postal envelope.

#### 5.4 How to apply on-line?

1. Before applying online, candidates are advised to read the prospectus thoroughly and keep the instructions in mind for error free submission of the application form.
2. To apply online, candidates are required to visit the university website, i.e., [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in), go to **Admission Tab** and click on “APPLY ONLINE” link
3. Click on UG Tab for UG Application.
4. Fill up “Personal Details” and then click on “NEXT” button.
5. Then go for “Address & Contact Details” and then click on “NEXT” button.
6. Then go for “Reservation Details” and then click on “NEXT” button.
7. Then go for “Educational Details” and give your Honours preferences as per your choice (I) filled up your Academic Qualification, then click on “NEXT” button.
8. Then fill up the “Payment Details” option and then click on “NEXT” button.
9. Then go for “Declaration by the Candidate” option and Click on submit button for final submission of the Online Application form.
10. Then it will show a message as “Your application form submitted

successfully” on the screen.

11. After the final submission the applicant cannot **Edit** the Application Form.
12. Applicants please note that your application submitted is for one honours subject only. If anyone interested to apply for more than one honours subjects, they are required to fill-up separate application form for each honours subject online & have to pay application fee separately.
13. All Applicants need to login with “**Applicant Service**” using their Application ID for knowing their application status, download application form, intimation letter (If selected).

**5.5 (a) Submission of printout copy of the filled in Online Application Form.**

After successfully submission of the application one, should take the printout copy of filled in Online Application Form. Candidates are advised to take two downloaded copies of the online submitted application, one for personal reference and another for sending to the University office **personally or by registered/speed post.**

**5.5(b) Submission of Hard Copy of the Application Form:**

**The submission of hard copy of the downloaded filled-in application form with requisite documents (under signed by candidate and parent) & original DD of Application fee is compulsory. Submission of hardcopy of the online application form will not be considered for selection without attachment of DD & self-attested requisite documents.**

**Postal Address for Submission of Application Form: -**

**TO**

**THE REGISTRAR,  
G.M. UNIVERSITY, AMRUTA VIHAR  
FATAK, BUDHARAJA  
SAMBALPUR, ODISHA-768004**

**N.B: The candidate is solely responsible for any wrong information/entry in the application form which is liable to be cancelled.**

**N.B: No other mode of payment of fee will be entertained.**

## 6. Eligibility for Admission

- The minimum eligibility for admission to +3 classes would be passed in Higher Secondary Examination (HSE) of the Council of Higher Secondary Examination (CHSE), Odisha or its Equivalent examination.

The list of equivalent Boards is **annexed (Page No. 24-25)** as communicated by CHSE in letter no. 2637, Dt: 18-May-2010.

- A student passing +2 Science can apply for all the streams at +3 levels. A student passing +2 Arts or +2 Commerce can apply either for +3 Arts subjects or for +3 Commerce subjects.
- A student who wishes to apply for 'Biological Science' stream in +3 Science should have Biology at +2 levels.
- A student who wishes to apply for Mathematics/Statistics as Honours/Core subject must have Mathematics/Statistics as a subject at the +2 level respectively.

- As per the Govt. rules, that the marks secured by the students passing from the Board / Council other than CHSE, Odisha shall be validated as the total marks secured out of the maximum marks shown in the mark sheet. **There should not be any consideration of best subject combination, deduction of extra optional, etc.**

- For Diploma passed students, He/She must have passed in all the semester examinations and been issued with the (Provisional Certificate-cum-memorandum of marks) clearly indicating semester wise marks.
- **For NIOS passed out candidates:**
  - a) A candidate must have passed minimum six subjects including two language subjects i.e. (i) English and (ii) MIL (Odia / Sanskrit / Hindi / Alt.English / Telgu / Urdhu / Persian / Bengali).
  - b) The candidate must have passed the said examination in one chance without any back paper / papers yet to be completed.

## 7 Application Fee:

- For UG Courses, applicants have to pay the required fee i.e. Rs.300/- for each Honours/Core subject. Payments should be made through **Bank Draft**, drawn in favour of the "**Comptroller of Finance, G.M. University, Sambalpur**" payable at **Sambalpur**.

To

**THE REGISTRAR,  
G.M. UNIVERSITY, AMRUTA VIHAR  
FATAK, BUDHARAJA  
SAMBALPUR, ODISHA-768004**

- N.B:**
1. No other mode of payment of fee will be accepted.
  2. Candidates interested to apply for more than one Honours/Core Courses are required to fill up separate fresh online application form.
  3. Application received beyond due date will not be entertained

## **8. INTEGRATED B.A. B.Ed. & B.Sc. B.Ed. PROGRAMS**

- 8.1 The G.M. University, Sambalpur has introduced Four Year Integrated B.A.- B.Ed. and B.Sc.- B.Ed. programs from the session 2016-2017 under Self Financing mode as per Govt. of Odisha letter no. 14346/ HE dated 03.06.2016
- 8.2 Candidates are to apply online in a separate form for admission into this Four year integrated program with option in each Honors/Core subjects of BA- B. Ed. or B. Sc.- B. Ed.
- 8.3 As per the requirement of the program and the NCTE norms the selected candidates will have to study degree education either in Arts or Science according to the choice based credit system (CBCS)
- 8.4 There are 50 seats in B.A.- B.Ed. course and 50 seats in B.Sc -B.Ed. course in our university. Once a candidate has taken admission to one Honors/Core subject in Arts or Science stream, He/She will continue the course for four years. In case He/She wants to discontinue the course He/She will have to deposit the total course fee (for 4 years) before applying for CLC.

### **8.5 Eligibility: (BA BEd & BSc BEd)**

- 8.5.1 As per the Govt. of Odisha resolution, the selection of candidate for the course will be done on the basis of career marks (HSC & +2 marks).
- 8.5.2 For General category candidates, the minimum eligibility is 50% of marks in the qualifying examination, i.e., Higher Secondary and 45% marks for ST and SC candidates without extra optional, if any.
- 8.5.3 Candidates passed with +2 Science can apply for both B.Sc.- B.Ed. and B.A.- B.Ed. programs while Candidates passed with +2 Arts can apply for B.A.- B.Ed. Program only.

**IMPORTANT: A student who has already completed an Under Graduate (+3)/ degree course in any discipline is not eligible to apply for Integrated B.Ed. Program.**

**8.6 Admission fee for Integrated B.A.- B.Ed. and B.Sc.-B.Ed. Programs:**

The approximate fee for BSc. B.Ed. & BA B.Ed. is around Rs.35000.00

**8.7 Seat division of Integrated B.A. B.Ed. and B.Sc. B.Ed. programs**

	HONOURS	TOTAL
<b>ARTS</b>	English	10
	Odia	10
	History	10
	Political Science	10
	Geography	5
	Economics	5
	<b>SCIENCE</b>	Physics
Chemistry		10
Botany		10
Zoology		10
Mathematics		10

**9. Application Process**

- The online Application form will be available in [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in) for applying on-line. **For each program (each Honors/Core option) candidates are required to fill up application form separately.**
- The Admission Information Brochure will be available on the university website to download in *PDF* format. An applicant can download the profile of the University and take a printout for making an informed choice while filling in the APPLICATION FORM on-line.
- For making Application to each UG program, an applicant has to pay Rs.300.00 through Bank Draft, drawn in favor of the “**Comptroller of Finance, G.M. University, Sambalpur**” payable at Sambalpur. The filled-in online generated application form with bank draft has to be submitted by hand in the university counter or to be sent by **SPEED POST/REGISTERED POST** at the following address:

To  
  
**THE REGISTRAR,  
G.M. UNIVERSITY, AMRUTA VIHAR  
FATAK, BUDHARAJA  
SAMBALPUR, ODISHA-768004**

**N.B: No other mode of payment of fee will be accepted.**



*N.B: Applicants will have to submit the hardcopy of the Application form with necessary self-attested documents, in the University Counter. Students who are desirous of sending the application form by post are requested to send it within the stipulated time failing which their applications for admission will not be entertained.*

**Important: Candidates are advised to edit their application form before final submission. No Edit facility will be available once final submission is done.**

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**10. Check List for submission of downloaded application form (Hard copy)**

- 1. The downloaded (hard copy) of the online application form duly signed by the applicant and parents/guardian**
- 2. Original Bank Draft of Rs. 300/ towards application fee**
- 3. One passport size Color photograph**
- 4. Self -attested photocopy of Certificates & Mark sheets starting from 10th (Matriculation) onwards in support of their qualification**
- 5. Self- attested Photocopy of Certificates in respect of Reservation, if any. (SC candidates are directed to submit a recent caste certificate).**
- 6. Self-attested Photocopy of Certificates in respect of claiming weightage, if any**

**11. Dos / Don'ts**

- 11.1. Applying through on-line APPLICATION FORM in the University website ([www.gmuniversity.ac.in](http://www.gmuniversity.ac.in)) will not be sufficient for taking part in the admission process.
- 11.2. After applying online the applicant has to take print outs of the online application form and submit them at the University Counter with requisite documents.
- 11.3. One can take downloaded copy of the online submitted application form and submit the hard copy in the University Counter
- 11.4. For each honors options applicants are required to fill-up separate online application form.

## 12. Principles of Selection

- 12.1. Admission into various Honours (Regular / Self- Financing courses) shall be decided strictly on the **basis of merit**.
- 12.2. Total marks secured at the Higher Secondary (+2) Examination w.r.t Total Marks, Weightage & Reservation (if applicable) will be taken into consideration in preparing the merit list. For Reservation & Weightage, please refer items 16 & 17 of the Information Brochure.
- 12.3. The marks secured by the students passing from the Board/Council other than CHSE shall be considered as the total marks secured out of the maximum marks shown in the marksheet. **There should not be any consideration of best subject combination, deduction of extra optional etc.**
- 12.4. Applicants applying for admission to +3 classes passing from NIOS, New Delhi may be allowed under the following conditions
- (a) The candidate must have passed in minimum six subjects including two language subjects, i.e., (i) English and (ii) MIL (Odia/ Sanskrit/ Hindi/ Alt. English/ Telugu/ Urdu/ Persian/ Bengali)
- (b) The Candidate must 'have passed the said examination in one chance without any back paper/papers yet to be completed.
- 12.5. In case of candidates passing the Higher Secondary (+2) / Equivalent Examination compartmentally, average of marks secured in the subject/s concerned at both the examinations shall be taken into consideration to determine the aggregate.
- 12.6. For applicants who have secured equal marks in the +2 Council Examinations and have opted for same Honors/Core course, their merit will be decided on the basis of marks in English/MIL for Arts & Commerce Streams and English/ Chemistry for Science Stream.
- 12.7. The students who have passed three year Diploma course in Engineering having subjects Physics, Chemistry, Mathematics and English as foundation course conducted by SCTE & VT, Odisha applying for +3 Classes must have passed in all semester examinations and been issued with the "Provisional Certificate cum Memorandum of Marks" clearly indicating semester wise marks. The Marks Secured and Total Marks of 1<sup>st</sup> and 2<sup>nd</sup> Semesters will be taken into account while drawing merit list.
- These students are not eligible to apply for Biological Science streams.**

Semester	Total Marks	Marks secured	Marks Calculated for Division
1 <sup>st</sup>	A	X	X/2
2 <sup>nd</sup>	B	Y	Y/2
3 <sup>rd</sup>	Not Required	Not Required	Not Required
4 <sup>th</sup>	Not Required	Not Required	Not Required
5 <sup>th</sup>	Not Required	Not Required	Not Required
6 <sup>th</sup>	Not Required	Not Required	Not Required
<b>Marks Calculation Method: (Total Marks = A+B) , (Marks Secured = X+Y)</b>			

Marks of Subjects & Semester other than above mentioned points will not be considered for selection.

### 12.8. IMPORTANT

**As the admission is an online-procedure, selection list will be prepared as per the Fact/Marks submitted by the students.**

**If at any step relating to reservation claimed, category, weightage are found to be incorrect, then the admission of those candidates will summarily be rejected .**

### 13. Stages of Admission

There will be 3 stages of admission (i) First Selection Admission (ii) Second Selection (iii) Balance Seat (Spot) Admission

### 14. (a) Intimation Procedures

Intimation will be sent to the selected applicants in different modes outlined in the following table during various phases of Admission

Mode of Intimation	1 <sup>st</sup> Selection	2 <sup>nd</sup> Selection	Spot Selection (Balance Sheet)
SMS	√	√	
Website	√	√	√
University Notice Board	√	√	√

**(b) How to get the Intimation letter (for selected candidates):**

**Selected candidates can download the Intimation letter; from the university website by using his/her User-ID & Password. User Id is- "Application Id" and password is which is given by the applicant at the time of password setting using the "Applicant service".**

**Further the applicants are advised to keep their User-ID & Password safe & confidential for future references.**

**15. Check List for Admission**

- 15.1 Original Certificates (As per Intimation Letter)
- 15.2 Total fees for admission (Will be notified in the University Website)
- 15.3 Three passport size colour photographs.
- 15.4 School/College Leaving Certificate issued by the Institution last attended and Caste certificate for SC and ST students also Certificate in respect of Weightage, if any.
- 15.5. Conduct Certificate issued by the Institution last attended.
- 15.6. Migration Certificate, if any
- 15.7. Undertaking form (Anti-ragging form) available in the Prospectus.
- 15.8 **Following Original Documents are to be returned by the University Authority to the applicant after the admission process is over.**
  - 15.8.1 Mark sheet of the +2 Council Examinations
  - 15.8.2 Pass Certificate of the same examination
  - 15.8.3 Certificate in respect of Reservation, if any
  - 15.8.4 Certificate in respect of Weightage, if any

**16. Reservation**

**16.1 Scheduled Caste [SC] & Scheduled Tribe [ST]**

- SC – 16.25% of the sanctioned strength shall be reserved for SC applicants
- ST - 22.5% of the sanctioned strength shall be reserved for ST applicants
- The reserved seats are not interchangeable between SC&ST.
- SC/ST applicants selected for admission on merit shall not be counted against reserved seats.
- Additional seats for SC & ST students will be provided as per Govt. rules.
- However, any modification made by the Government in the reservation policy will be followed during admission.

- Reserved seats lying vacant would be de-reserved in due course as per Govt. rules

### 16.2 Person with Disabilities (PwD)

5% of sanctioned seats shall be reserved for PWD students with extent of disability not below 40% (Blindness & low vision, hard of hearing, locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy, autism, intellectual disability, specific learning disability and mental illness)

### 16.3 Ex-Serviceman [ESM], Serving Defense Personnel [SDP], Children of Martyrs [CoM]:

1% of the sectioned seats shall be reserved for Self/Children/Wife/Husband of Ex-Serviceman, Serving Defense Personnel & the Children of Martyrs.

### 17. Weightage

Number of seats in each stream, filled up by the applicants with weightage, shall not exceed 10% of the sanctioned strength.. An applicant, who is selected with weightage and taken admission, shall continue to remain in this 10% bracket, even if cut-off mark is reduced in subsequent selections.

#### 17.1 NCC

- Applicants holding certificate “B” shall be given Weightage of additional 5% of marks over and above the aggregate marks secured at the Higher Secondary (+2) or Equivalent Examinations.
- Applicants who have represented the state or the Central School/Sainik School at the All India Level NCC camps/courses/activities shall be given weightage of additional 3% of marks over and above the aggregate marks secured at the Higher Secondary (+2) or Equivalent Examinations.

#### 17.2 NSS

- Applicants who have represented the state at National Level Camp shall be given Weightage of additional 5% of marks over and above the aggregate marks secured at the CHSE/Equivalent Examination.
- Applicants who have represented the inter State Category Camp shall be given Weightage of additional 03% of marks over and above the aggregate marks secured at the CHSE/Equivalent Examination.

- Applicants who have got the best NSS Volunteer award in University level shall be given Weightage of additional **02%** of mark over and above the aggregate marks secured in CHSE/Equivalent Examination.

### 17.3 Rover & Ranger

- Rover and Ranger possessing and producing the original certificate signed by the President of India shall be given weightage of additional 5% of marks over and above the aggregate marks secured at the CHSE/Equivalent Examination.
- Rover and Ranger possessing and producing the original certificate signed by the Governor/PATRON/President of the State Association shall be given weightage of additional 2% of marks over and above the aggregate marks secured at the CHSE/Equivalent Examination.

### 17.4 Sports & Games

- Applicants who have represented the country at International Level shall be given **direct admission**.
- Applicants who have represented the state at National Level shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured at the CHSE/Equivalent examination.
- Applicants who have represented the school at the Inter State School Sports Meet level shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the CHSE//Equivalent examination.

## 18. Certificates & Documents

**The following original & a photocopy of self-attested documents & certificates are to be submitted at the time of Admission**

- 18.1. Higher Secondary (+2) Mark Sheets-cum-Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the board in-time, then the downloaded mark sheet from Internet, duly endorsed by the leaving School/College Principal will be admissible.
- 18.2. Original College leaving Certificate & Conduct certificate from the institution last attended.
- 18.3. Schedule Tribe / Schedule Caste certificates from revenue officer not below rank of Tahasildar / Additional Tahasildar. **For ST applicant, his/her father's caste certificate may be taken into consideration.** Land passbook authenticated by the Tahasildar /Additional Tahasildar may also be taken as a proof of caste in absence of caste certificate.  
**(Caste certificate by Revenue Officer below the rank of Tahsildar / Additional Tahsildar shall not be considered)**

- 18.4. PWD certificate from CDMO/SDMO/CMO of Capital Hospital (in case of Bhubaneswar).
- 18.5. Ex-Service Man certificate from Zilla Sainik Board.
- 18.6. Service Defence Personnel-SDP (Army/Navy/Air Force) Certificate from the Commanding Officer of the unit.
- 18.7. Children of Martyrs (CoM) certificate from the District Collector.
- 18.8. NCC certificate from the Group Commandant / Camp Commandant.
- 18.9. NSS certificate from the State Programme Coordinator.
- 18.10. Migration certificate for the applicant from other Boards except CHSE, Odisha
- 18.11. Sports certificate are to be counter signed by Sports Councilor, Commissioner-cum-Secretary, Sport & Youth Services, Government of Odisha or Director, Sport & Youth Services, Government of Odisha or Director, Secondary Education, Government of Odisha.
- 18.13. Ranger & Rovers certificate from the competent authority.

## 19. Important Notes

### 19.1 Reservation

- 19.1.1. In case there are no applicants in any of the reserved category, the seats will be dereserved and filled up from the population of general category applicants.
- 19.1.2. No seats shall remain reserved for any category beyond the normal date of admission.
- 19.1.3. SC/ST applicants selected for admission on merit basis shall not be counted against reserved seats.

### 19.2 Weightage

- 19.2.1. **There will be no validity limit for NCC/ NSS/ Scouts/ Sports certificates.**
- 19.2.2. Not more than 10% of seats in each stream shall be filled up on the basis of weightage for various extracurricular activities/unavailability of stream in local women's college.
- 19.2.3. An applicant can claim weightage to a maximum of 10% over the total mark secured.
- 19.2.4. Weightage is only for the purpose of admission. It shall not be considered for any other preferential treatment such as allotment of hostel.
- 19.2.5. An applicant who is selected under weightage category (10%) and takes admission will continue to remain under weightage category even if cut-off mark is reduced in subsequent selection.

**20. Admission fee Structure (Tentative):**

<b>UG Arts</b>			<b>BSC IST</b>		
	<b>Boys</b>	<b>Girls</b>		<b>Boys</b>	<b>Girls</b>
<b>General</b>	<b>3800</b>	<b>3620</b>	<b>General</b>	<b>24300</b>	<b>24100</b>
<b>ST/SC</b>	<b>3420</b>	<b>3420</b>	<b>ST/SC</b>	<b>23925</b>	<b>23925</b>
<b>Extra Rs.500/ For Practical subjects</b>					
<b>UG Science</b>			<b>BBA</b>		
	<b>Boys</b>	<b>Girls</b>		<b>Boys</b>	<b>Girls</b>
<b>General</b>	<b>4300</b>	<b>4100</b>	<b>General</b>	<b>18800</b>	<b>18620</b>
<b>ST/SC</b>	<b>3925</b>	<b>3925</b>	<b>ST/SC</b>	<b>18425</b>	<b>18425</b>
<b>UG Commerce</b>			<b>BA B.Ed</b>		
	<b>Boys</b>	<b>Girls</b>		<b>Boys</b>	<b>Girls</b>
<b>General</b>	<b>3800</b>	<b>3620</b>	<b>General</b>	<b>29300</b>	<b>29120</b>
<b>ST/SC</b>	<b>3425</b>	<b>3425</b>	<b>ST/SC</b>	<b>28925</b>	<b>28925</b>
<b>UG Computer Science</b>			<b>BSc B.Ed</b>		
	<b>Boys</b>	<b>Girls</b>		<b>Boys</b>	<b>Girls</b>
<b>General</b>	<b>14300</b>	<b>14120</b>	<b>General</b>	<b>34.300</b>	<b>34120</b>
<b>ST/SC</b>	<b>13925</b>	<b>13925</b>	<b>ST/SC</b>	<b>33925</b>	<b>33925</b>
<b>BA Mathematics &amp; BSc. Mathematics will be treated as practical subject</b>					

**21. Rules for Spot Selection (ADMISSION-2019-20) for UG Classes**

1. Spot selection for admission will take place after all selections are over.
2. No weightage but, only merit will be the criterion for preparation of merit list in the spot admission.
3. In the spot admission the following categories of students will be taken into consideration:
  - a) The candidates who have been selected for admission in the 1st & 2nd selection (if any) of the merit list published by the university but could not take admission due to various reasons will have to register their name afresh (With index number during spot admission).



- b) Candidates who are not selected in any selection process their names will be selected automatically for Sport admission (subject to vacancy) and there is no need to apply afresh.
- c) No fresh application for spot admission will be received, unless & until, it is felt necessary by the authority.
- d) Interested eligible candidates out of the merit list (spot) will register their name for consideration in the spot admission. The venue, date and time for registration will be notified in the University website and University notice board.
- e) CLC will not be compulsory for spot admission but, CLC will have to be produced within 7 working days by the applicants, for which an undertaking will have to be submitted by the candidates in this regards, failing which admission will be cancelled. It is applicable only for spot selection. For 1st, 2nd selection (if any) CLC is compulsory.

## **21. A Residential Facility**

The University provides residential facility through four boys hostels and three girls hostels for UG students.

Selection for hostels will be on the basis of merit.

### **Availability of Hostel Seats for students to be admitted**

S L No	Name of the Hostel	Vacancy Seats
1.	Women's Hostel - I	75
2.	Women's Hostel - II	24
3.	Women's Hostel - III	14
4.	T F Hostel (Boys)	68
5.	Ekalavya Hostel (Boys)	17
6.	S J Hostel (Boys)	

## **Undergraduate Hostels**

At present there are six hostels inside the university campus for undergraduate students. These are separate hostels for boys and girls.

## **Rules for admission**

The following rules are applicable for admission to the hostels:-

- a. The hostel seats will be allotted to the students as per rules and the criterion will be merit.

- b. The selected students along with their parents will have to submit an undertaking in format given by the concerned hostel.
- c. If any new rules will be made by the university authority, from time to time, borders are obliged to obey them.

### **Important Hostel Rules**

1. Ragging in any form inside the hostel or university premise is strictly prohibited. Anybody found guilty will be punished according to the rules of U.G.C and the university.
2. No boarder can engage in any type of agitation, strike or any short of indiscipline. If anybody found involved in strike or agitation he/she will be removed from the university without any prior notice.
3. During the study hours (7pm to 9pm) boarders are expected to be in their allotted rooms. Gates of ladies hostel will be closed at 6pm (or time as notified) and boys hostel by 10pm.
4. No girl student is allowed to enter the boys hostel and no boy student to enter the girls hostel without permission from appropriate authority.
5. Holding meetings or circulation of notices and other papers in the hostels shall be done only with the prior permission of the superintendent or university authorities.
6. Misuse of electricity and use of electric heater, tea pots, iron machine, water heater or any other electrical fittings are strictly prohibited. Anybody found guilty of misusing electricity will have to pay a fine of Rs.2000/-
7. Every boarders will have to pay the monthly meals dues with the stipulated date and time, as decided by the superintendent, else a fine of Rs.200/- will be imposed.
8. Playing any game inside the hostel is prohibited.
9. Holding of any meeting, without the permission of the superintendent, will be treated as illegal.
10. Misconduct of any kind by any boarder will be viewed seriously.
11. No boarder can allow any guest or outsider in his/her room without the permission of the superintendent.
12. No boarder can allow his/her friends to use the hostel room.
13. A boarder certificate will be issued by the superintendent after payment of all dues and with the production of the boarder certificate C.L.C and origin certificate will be issued to the boarder concerned.
14. The working hour of hostel office will be 6pm to 8pm unless otherwise notified by the superintendent from time to time.
- 15. At the time of hostel admission, the presence of parent/guardian along with local guardian is mandatory.**

NB :

- a) Students may be expelled from the hostel, even from the university, on the recommendation of the disciplinary committee.
- b) It is the sole responsibility of the boarder to keep their vehicles in safe custody. The hostel authorities will not be held responsible for loss or damage.

- c) Every boarder will have to take care of his/her valuables inside the room. For any loss/damage the hostel authority will not be held responsible.
- d) Every boarder will have to switch off electric bulb and fan before leaving the room else, if found guilty, he/she will have to pay fine of Rs.200/- or any other punishment determined by the university authority.


**Rules About Hostel Mess**

- i. Mess is compulsory for all boarders.
- ii. Minimum meal is 50% of the total meals made in the mess per month.
- iii. There will be a mess committee to look after the day to day running of the mess under the supervision and control of the superintendent of the hostel.
- iv. Any type of intoxicating material cannot be used or kept by the boarders inside the hostel. Any body found guilty will be punished severely.

**22. Interpretation of Rules:**

University Authorities decision with regard to anything not covered in this Admission Information Bulletin or with regard to any dispute arising out of the interpretation of any clause or clauses is final.

**N.B.** Applications incomplete in any respect shall be summarily rejected.

<b>IMPORTANT</b>
The candidates are advised to read the information bulletin carefully and ascertain their eligibility for admission into the course applied for. He/she has to fulfill the eligibility criteria which have been prescribed in the Information Bulletin.
<b>DRESS CODE</b>
Boys: <b>Shirt-</b> (Sambalpuri Handloom as per specimen attached), <b>Pant-</b> Black Full pant, Cotton (No Jeans allowed)
Girls: <b>Kameez/Gown</b> full length (Sambalpuri Handloom as per specimen attached) <b>Salwar &amp; Dupatta-</b> Cream Colour


*24-6-19*  
OIC U.G. Admission

*[Signature]*  
REGISTRAR  
Gangadhar Meher University,  
REGISTRAR  
GANGADHAR MEHER UNIVERSITY  
SAMBALPUR

**UNDERTAKING TO BE SIGNED BY THE  
STUDENT AND HIS/HER FATHER & OTHER**

I hereby undertake to abide by the following rules of the University.

- 1) I shall come to the University always with valid Identity Card and in University Uniform.
- 2) I shall never violate any of the rules regarding discipline inside the University Campus and in the Hostels.
- 3) I shall attend to my classes regularly and in case of shortage of attendance I shall not claim to be sent up to appear at the Examination of the University.
- 4) I shall not in any way be involved in causing any kind of damage to the University property.
- 5) I shall help in keeping the University building & campus clean. I shall keep my cycle/vehicle with extra lock in the appropriate place in a neat and orderly manner.
- 6) I shall not indulge in any kind of INDECENT AND IMMORAL activities inside the University premises and near the Hostels which will in any way defame the Institution.

If I am found to have violated any of the items mentioned below, action as deemed fit may be taken against me by the University Authorities.

Full Signature of the Student with Date

Countersigned by:

Father:

Mother:

Postal Address with PIN Code

Contact Telephone No. (with code)

**This undertaking must to be submitted with the Admission Form)**  
**UNDERTAKING BY THE STUDENT**  
**REGARDING PROHIBITION OF RAGGING**

I Sri / Kum ....., son / daughter of Sri / Smt. .... do hereby undertake that I am aware of the Law regarding prohibition of ragging as well as the punishments and that I, if found guilty of the offence of ragging and/or abetting ragging, am liable to be punished appropriately.

Full Signature of the applicant

**UNDERTAKING BY THE PARENT / GUARDIAN**  
**REGARDING PROHIBITION OF RAGGING**

I Sri / Smt. ...., Father / Mother of Sri / Kum ..... do hereby undertake that I am aware of the Law regarding prohibition of ragging as well as the punishments and that I agree to abide by the punishment meted out to my ward in case he / she is found guilty of ragging and/or abetting ragging.

Full Signature of the Parent / Guardian

**N.B.:** (1) Ragging means the following:

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing or handling with rudeness any other students indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has to effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique of psyche of a fresher or a junior student.

(2) Punishable ingredients of ragging:

\* Abetment to ragging \* Criminal conspiracy to rag \* Unlawful assembly or rioting while ragging \* Public nuisance created during ragging \* Violation of decency and morals through ragging \* Injury to body, hurt or grievous hurt \* Wrongful restraint \* Wrongful confinement \* Use of criminal force \* Assault as well as sexual offences or even unnatural offences \* Extortion \* Criminal trespass \* Offences against property \* Criminal intimidation \* Attempts to commit any or all of the above mentioned offences against the victim(s) \* All other offences following from the definition of "Ragging".

**(These undertakings must be submitted with the Admission form)**

**Annexure-1**

**List of Board's Conducting +2 (Higher Secondary) Examinations which are declared equivalent to the Higher Secondary Certificate Examination conducted by the Council of Higher Secondary Education, Orissa**

Sl#	State	Short Name	Equivalent Board
1	Andhra Pradesh	Andhra University	Andhra University
2	Andhra Pradesh	APBIE, Andhra Pradesh	Andhra Pradesh Board of Intermediate Education, Andhra Pradesh
3	Andhra Pradesh	APBSE, Andhra Pradesh	Andhra Pradesh Board of Secondary Education, Andhra Pradesh
4	Andhra Pradesh	BIE, Andhra Pradesh	Board of Intermediate Education, Hyderabad
5	Andhra Pradesh	Osmania University	Osmania University, Hyderabad
6	Assam	AHSEC, Assam	Assam Higher Secondary Education Council, Assam
7	Assam	ABSE, Assam	Assam Board of Secondary Education, Assam
8	Assam	Gouhati University	Gouhati University, Assam
9	Bihar	BIEC, Bihar	Bihar Intermediate Education Council, Bihar
10	Bihar	BSEB, Bihar	Bihar School Examination Board, Bihar
11	Chhattisgarh	CMSM, Chhattisgarh	Chhattisgarh Madhyamic Sikshya Mandal, Chhattisgarh
12	Chhattisgarh	Ch.BSE, Chhattisgarh	Chhattisgarh Board of Secondary Education, Chhattisgarh
13	Goa	GBS&HSE, Goa	Goa Board of Secondary & Higher Secondary Education, Goa
14	Gujarat	GSEB, Gujarat	Gujarat Secondary Education Board, Gujarat
15	Haryana	HSEB, Haryana	Haryana School Education Board, Haryana
16	Haryana	BSE, Haryana	Board of School Education, Haryana
17	Himanchal Pradesh	HPBE, Himanchal Pradesh	Himanchal Pradesh Board of School Education, Himanchal Pradesh
18	Jammu & Kashmir	J&KSBSE, Jammu	J&K State Board of School Education, Jammu
19	Japan	FSHS, Japan	Fujimigake Senior High School, Japan
20	Jharkhand	JAC, Ranchi	Jharkhand Academic Council, Ranchi
21	Jharkhand	JICE, Jharkhand	Jharkhand Intermediate Council Education, Jharkhand
22	Karnataka	Gullberga University	Gullberga University, Karnataka
23	Karnataka	BPUE, Karnataka	Board of Pre-University Education, Karnataka
24	Karnataka	KSEEB, Karnataka	Karnataka Secondary Education Examination Board, Karnataka
25	Karnataka	DPUEB, Karnataka	Department of Pre-University Education Board, Bangalore
26	Kerala	University of Calicut, Kerala	University of Calicut, Kerala
27	Kerala	Gandhiji University, Kerala	Gandhiji University, Kerala
28	Kerala	University of Kerala, Kerala	University of Kerala, Kerala
29	Kerala	KBPE, Kerala	Kerala Board of Pre-Examination, Kerala
30	Kerala	BHSE, Kerala	Board of Higher Secondary Education, Kerala

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Sl#	State	Short Name	Equivalent Board
31	Madhya Pradesh	BSE, Madhya Pradesh	Board of Secondary Examination, Madhya Pradesh
32	Maharashtra	MSBS&HSE, Maharashtra	Maharashtra State Board of Secondary & Higher Secondary Education
33	Maharashtra	Marathwada University	Marathwada University, Maharashtra
34	Manipur	MBSE, Manipur	Manipur Board of Secondary Education, Manipur
35	Manipur	CHSE, Manipur	Council of Higher Secondary Education, Manipur
36	Meghalaya	MBSE, Meghalaya	Meghalaya Board of School Education, Meghalaya
37	Mizoram	MBSE, Mizoram	Mizoram Board of School Education, Mizoram
38	Nagaland	NBSE, Nagaland	Nagaland Board of School Education, Nagaland
39	Nepal	HSEE, Nepal	Higher Secondary Education Board, Nepal
40	New Delhi	RSS, New Delhi	Rastriya Sanskrit Sanstan, New Delhi
41	New Delhi	CBSE, New Delhi	Central Board of Secondary Education, New Delhi
42	New Delhi	CISCE, New Delhi	Council for Indian School Certificate Examinations, New Delhi
43	New Delhi	NIOS, New Delhi	National Institute of Open Schooling, New Delhi (Conditionally)
44	New Delhi	JMI, New Delhi	Jamia Millia Islamia, New Delhi
45	Odisha	BIVPA, Odisha	Bimbardhar Institute of Visual & Performing Art, Orissa
46	Odisha	SJSV, Odisha	Sri Jagannath Sanskrit Vishvavidyalaya, Orissa
47	Odisha	CHSE, Odisha	Council of Higher Secondary Education, Odisha (HS Vocational Examination)
48	Odisha	SJSV, Puri	Sri Jagannath Sanskrit Vishvavidyalaya, Puri, Odisha
49	Punjab	PSEB, Punjab	Punjab School Education Board, Punjab
50	Rajasthan	Banasthali Bidyapitha, Rajasthan	Banasthali Bidyapitha, Rajasthan
51	Rajasthan	BSE, Rajasthan	Board of Secondary Education, Rajasthan
52	Tamil Nadu	TNBHSE, Tamil Nadu	Tamil Nadu Board of Higher Secondary Education, Tamil Nadu
53	Tamil Nadu	BHSE, Tamilnadu	Board of Higher Secondary Examination, Tamilnadu
54	Tamilnadu	SBSE, Tamilnadu	State Board of School Examinations, Tamilnadu
55	Tripura	TBSE, Tripura	Tripura Board of Secondary Education, Tripura
56	UK	London University	London University, UK
57	USA	SBOHIO, USA	State Board of OHIO, USA
58	Uttar Pradesh	UPBHSIE, Uttar Pradesh	UP Board of High School & Intermediate Education, Uttar Pradesh
59	Uttarakhand	BSE, Uttarakhand	Board of School Education, Uttarakhand
60	Uttarakhand	WSS, Masoori	Wood Stock School, Masoori
61	West Bengal	WBCHSE, West Bengal	West Bengal Council of Higher Secondary Education, West Bengal
62	West Bengal	WBBSE, West Bengal	West Bengal Board of Secondary Education, West Bengal
63	West Bengal	WBBME, West Bengal	West Bengal Board of Madrasah Education, West Bengal