



# GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR (ODISHA)-768004

## ANNUAL SELF-ASSESSMENT FOR THE PERFORMANCE BASED APPRAISAL SYSTEM (PBAS)

(To be submitted for each academic year through respective Head)  
(from 01<sup>st</sup> Jun, 20..... to 31<sup>st</sup> May, 20..... )

### A. GENERAL INFORMATION:

- a) Name :
- b) Category :
- c) Date of Birth :
- d) Address (Residential) :
- e) Ph.No.& Email ID :
- f) Designation :
- g) School :
- h) Area of Specialization :
- i) Date and nature of initial appointment in the University:

### B. TEACHING AND INVOLVEMENT in the University students related activities/research activities:

<b>1.TEACHING:</b> (Classes taught includes sessions on tutorials, lab and other teaching related activities) (Give semester-wise details, wherever necessary)								
Sem ester	Course title and type (Lecture, T-, Tutorial-, Workshop, P-practical, Tr. Training)	Total Classes Assigned (hours)	Number of Classes Taught (hours) / Total Classes Assigned) X 100%	Teaching = (Number of Classes Taught / Total Classes Assigned) X 100%	% Claimed by the Candidate (Refer Appendix II , Table-1)	Verified by the IQAC	Remarks	Encl No.
Odd Sem								

Even Sem								

2. **INVOLVEMENT** in the University students related activities/researchactivities:

		<b>Activity</b>	Claimed by the Candidate (Refer Appendix II , Table-1)	Verified by the IQAC	Remarks	Encl No.
	Odd Sem.	a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.				
		b. Examination and evaluation duties assigned by the Department/School / university or attending the examination paper evaluation.				
		c. Student related co-curricular, extension and field-based activities such as student clubs, career / student counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.				
		d. Organising seminars/ conferences/ workshops, other Department/ School / /university activities.				
		e. Evidence of actively involved in guiding Ph.D. students.				
		f. Conducting minor or major research projects sponsored by national or international agencies.				
		g. At least one single or joint publication in peer reviewed or UGC list of Journals.				

	Even Sem.	a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.				
		b. Examination and evaluation duties assigned by the Department/ School / university or attending the examination paper evaluation.				
		c. Student related co-curricular, extension and field-based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.				
		d. Organising seminars/ conferences/ workshops, other Department/ School/ university activities.				
		e. Evidence of actively involved in guiding Ph.D students.				
		f. Conducting minor or major research projects sponsored by national or international agencies.				
		g. At least one single or joint publication in peer reviewed or UGC list of Journals.				

**C.IMPROVEMENT OF PROFESSIONAL COMPETENCE** (Details regarding refresher courses/orientation programs attended, participation in summer schools, workshops, seminars, symposia etc.):

Sl .no	Activities	Attend ed/ Organ ized	Period			Organizing institutio n/place	Det ails	Encl. No
			From	To	Duratio n(days)			
1	Refresher courses attended							
2	Orientation Programs attended							
3	Organized/Participated in summer schools							
4	Organized/ Participated in workshops							
5	Organized/participated in seminars							
6	Organized/participated in symposia							
7	Any other							

**D.ACADEMIC / RESEARCH SCORE.** (As per UGC Regulations 2018, APPENDIX II, Table 2: Methodology for University and College Teachers for calculating Academic/ Research Score)

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

Sr. No.	Title of the Research Paper	Name of the Journal	Vol., PP No.& Year	Impact Factor*	Type of Authorship (First author/corresponding author/Principal/co-author)	Sr. No. in UGC listed Journals	DOI	Claimed Score	IQAC Verified Score	Encl. No.

Impact Factor\* to be calculated as per Thomson Reuters List.

**2. Publications (other than Research papers)**

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	Claimed Score	IQAC Verified Score	Encl. No.
<b>(a) Books authored which are published by:</b>								
<b>International publishers</b>								
<b>National publishers</b>								
<b>Chapter in Edited Book</b>								
<b>Editor of Book by International Publisher</b>								
<b>Editor of Book by National Publisher</b>								
<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>								
<b>Chapter or Research paper</b>								
<b>Book</b>								

**Note:** Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

### 3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula.

Sr. No.	Activity*	Claimed Score	IQAC Verified Score	Encl. No.
<b>(a) Development of Innovative pedagogy</b>				
<b>(b) Design of new curricula and courses</b>				
<b>(c) MOOCs</b>				
Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)				
MOOCs (developed in 4 quadrant) per module/lecture				
Content writer/subject matter expert for each module of MOOCs (at least one quadrant)				
Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)				
<b>(d) E-Content</b>				
Development of e-Content in 4 quadrants for a complete course/e-book				
e-Content (developed in 4 quadrants) per module				
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)				
Editor of e-content for complete course/ paper /e-book				

\* Each activity should be claimed by the applicant with supporting documents.

### 4. (a) Research Guidance

#### Ph.D. awarded / Thesis submitted\*

Sr. No.	Name of the Scholar	Title of the Thesis	Awarded / Thesis submitted	University	Month and Year	Claimed Score	IQAC Verified Score	Encl. No.

\* Submit Ph.D. Notification/Certificate of Submission

**M.Phil./P.G. awarded \***

Sr. No.	Name of the Scholar	Title of the Dissertation/ Thesis	M.Phil . / P.G.	University	Month and Year	Claimed Score	IQAC Verified Score	Encl . No.

\* Submit M.Phil./P.G. Notification /Certificate of awarded

**(b) Research Projects Completed**

Sr. No.	Title of the Project (More than 10 lakhs)	Names of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			

**(c) Research Projects Ongoing:**

Sr. No.	Title of the Project (More than 10 lakhs)	Name s of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			

**(d) Consultancy**

Sr. No.	Title and Nature of the Project	Agency to it is offered	Grant Component	Duration		Claimed Score	IQAC Verified Score	Encl. No.
				From	To			

## 5. (a) Patents

Sr. No.	Details of Patent	International / National	Year	Claimed Score	IQAC Verified Score	Encl. No.

**(b)\*Policy Document** (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

Sr. No.	Details of Policy Document	International / National / State	Year	Claimed Score	IQAC Verified Score	Encl. No.

**(c) Awards / Fellowship / Honours and Prizes received:**

Sr. No.	Name of the Award / Fellowship	Awarding Institute/ Organization	International/ National	Date Awarded	Claimed Score	IQAC Verified Score	Encl. No.

**6. \*Invited Lectures / Resource Person/ Paper Presentation in Seminars/ Conferences/full paper in Conference Proceedings** (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sr. No.	Title of the paper presented	Name of the event and organizer	Funding agency	Invited /Oral/Poster	Duration	International (Abroad)/ international (within country) / National / State / University level	Claimed Score	IQAC Verified Score	Encl. No.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

**E: Membership** of Professional Bodies, Editorship of Journals etc.:

Sl.no	Membership	Period			Details	Encl.
		From	To	Duration		
1	Professional bodies					
2	Editorship of Journals					
3	Any other					

**F. DETAILS OF EXTENSION WORK/COMMUNITY SERVICE UNDERTAKEN:** (Only items not covered above)

Sl.no	Activities/ type	Role/objectives	Period			Details	Encl.
			From	to	Duration		
1	Extension Work						
2	Community Service						
3	Any other						

**G. PARTICIPATION IN CORPORATE LIFE:** (Only items not covered above)

Sl. no		Period			Role/ participation	Short account of your contributions	Encl.
		From	To	duration			
1	University (Administrative & allied work)						
2	Co-curricular activities						
3	Enrichment of campus life (hostels, sports, games, cultural activities):						
4	Students welfare and Discipline:						
5	Membership/Participation in Bodies/Committees on Education and National Development						
6	Professional Organizations of Teachers						
7	Any other						



## Applicant Claimed Score

Summary of Total Claimed Score ( D1 + D2 + D3 +D4 + D5 + D6)							
Academic Year_____	D1	D2	D3	D4	D5	D6	Total Claimed Score
Assessment Period from _____ to _____							

## VARIFIED BY THE COMITTEE

Summary of Total Claimed Score ( D1 + D2 + D3 +D4 + D5 + D6)								Remarks
Academic Year_____	D1	D2	D3	D4	D5	D6	Total Claimed Score	
Assessment Period from _____ to _____								

**Contributions made towards the development of the university:**

### Declaration

I, \_\_\_\_\_ hereby solemnly certify that the information provided above are true and correct to the best of my knowledge and belief.

**Place:**  
**Date:**

**Signature of the applicant** \_\_\_\_\_  
**Designation**

**Remarks of the Reporting Authority....**

**Head**

**School of .....**

**Remarks of the Reviewing Authority....**

**Chairman, PGC**

**Remarks of the Accepting Authority....**

1. Assessment of work output, attributes & functional competencies [Scale- 1(lowest) to 5(highest)]

SL.NO	DESCRIPTION	RATING	SL.NO	DESCRIPTION	RATING
1	Attitude to work		6	Co-ordination ability	
2	Sense of responsibility		7	Ability to work in a team	
3	Communication skill		8	Knowledge of Rules/Procedures/IT skills/Relevant subject	
4	Leadership qualities		9	Initiative	
5	Decision-making ability		10	Quality of work	

2. Attitude towards SC/ST/Women/Weaker Sections & relation with public

3. Inadequacies, deficiencies or shortcomings, if any (Remarks to be treated as adverse)

4. Overall Grading (Please sign in appropriate box)

Outstanding

Very Good

Good

Average

Below Average

Vice Chancellor